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Northern Ireland Health and Social Wellbeing Survey  
2001 Questionnaire.

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**SERNO** Serial Number

**NUMPERS** number of people in house

**NUMADULT** number of adults in household

**NUMCHILD** number of children in household

**PERNO** Person number

**SEX** Sex

Value	Label
1	Male
2	Female
8	Refusal
9	Dont Know

**AGE** Age

**AGEDOB** D.O.B.

**MARSTT** Marital status

Value	Label
1	Single, that is never married
2	Married and living with husband\wife
3	Married and separated from husband\wife
4	Divorced
5	Widowed
8	Refusal
9	Dont Know

**MARCHK** Is husband/ wife a member of the household

Value	Label
1	Yes
2	No
8	Refusal
9	Dont Know

**LIVTOG** Are you living with someone in the household as a couple

Value	Label
1	yes
2	no
3	same sex couple
8	Refusal
9	Dont Know

**EDUC** Are you currently in full time education

Value	Label
1	Yes
2	No
8	Refusal
9	Dont Know

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**HRPID** Are you the person in whose name the premises is owned

Value	Label
1	Yes
2	No
8	Refusal
9	Dont Know

**MARCOMP** check on marital status

Value	Label
1	Married
2	Cohabiting
3	Single
4	Widowed
5	Divorced
6	Separated
7	Same sex couple
8	Refusal
9	Dont Know

**TENURE** Is this accommodation ....

Value	Label
1	Owned outright
2	Being bought with mortgage\loan
3	Co-ownership
4	Rented from NI Housing Executive
5	Rented from the Housing Association
6	Rented privately
7	Rented from employer
8	Rent free
9	Squatting
10	Other?
98	Refusal
99	Dont Know

**FURNISH** Is the accommodation provided ....

Value	Label
1	Furnished
2	Partly furnished
3	Unfurnished?
8	Refusal
9	Dont Know

**SCHEME** Is this property sheltered accommodation

Value	Label
1	Yes
2	No
8	Refusal
9	Dont Know

**BEDRMS** How many bedrooms

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**CHEAT** Do you have any kind of central heating, including electric

Value	Label
1	No central heating
2	Yes, full central heating
3	Yes, partial central heating
8	Refusal
9	Dont Know

**TELEPHONE** Have you a telephone in your (part of the) accomodation?

Value	Label
1	Yes
2	No
8	Refusal
9	Dont Know

**CAR** Is there a car or van normally available for use by you or a

Value	Label
1	Yes
2	No
8	Refusal
9	Dont Know

**NUMCAR** How many cars or vans are there for use by your household?

Value	Label
1	One
2	Two
3	Three or more
8	Refusal
9	Dont Know

**PERSN** Person number of individual about to be interviewed

**PERSCHK** Check on person to be interviewed

Value	Label
1	Now
2	Later
3	No longer resident
4	Take proxy as last resort
5	REFUSAL OR FINAL NON-CONTACT for this person ONLY
8	Refusal
9	Dont Know

**RESPNO** Proxy asked of which respondent

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## GENERAL HEALTH SECTION

**INTRO** That's the end of the household section. The next set of questions relates to general health and well-being and we would like to ask them of each person in the household who is aged 16 or over. (continue),

**CENSUS** Over the last 12 months would you say your health has, on the whole, been ...

1. Good,
2. Fairly good,
3. Not good;

**LSTAND** Do you have any long-standing illness, disability or infirmity? By long-standing I mean anything that has troubled you over a period of time or that is likely to affect you over a period of time?: YESNO

**CENS** Do you have any health problem or disability that substantially limits your ability to carry out day-to-day activities.  
Please note: If you are receiving medication or treatment, please consider what it would be like without the medication or treatment?: YESNO

**MATTER** Would you mind telling me what this illness or infirmity is?

SPECIFY BUT DO NOT PROBE FOR CAUSE

What long-standing illness

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**ACUTE** Now I'd like you to think about the two weeks ending yesterday. During those two weeks, did you have to cut down on any of the things you usually do (about the house or at work or in your free time) because of some long-standing illness or some other illness or injury?

Illness in last two weeks YESNO;

(FOR FEMALES AGED BETWEEN 16 AND 45)

**PREG** We are asking slightly different questions for pregnant women so, may I just check, are you pregnant? YESNO;

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**LIFETIME INCIDENCE OF COMMON CONDITIONS**

**BLOOD** START OF SECTION ON INCIDENCE OF COMMON CONDITIONS

You have told me about your general health; Now I'd like to ask you about some particular conditions. First, have you ever been told by a doctor or a nurse that you had high blood pressure? YESNO;

**PREGNANT** May I just check, were you pregnant when you were told that you had high blood pressure? YESNO;

**HIGHBLOD** Have you ever had high blood pressure APART from when you were pregnant? YESNO;

**PILLS** Are you currently taking any medicines, tablets or pills for high blood pressure? YESNO;

**STILHIGH** Do you still have high blood pressure? YESNO;

**EVERTAKE** Have you ever taken medicines, tablets or pills for high blood pressure in the past? YESNO;

**WHYSTOP** Why did you stop taking medicines, tablets or pills for high blood pressure?

Doctor advised to stop because of improvement  
Just decided to stop  
Other

**OTHERRSN** What other reason(s) do you have for not taking medicines, tablets or pills for high blood pressure?

\_\_\_\_\_  
\_\_\_\_\_

**ANYOTHER** Have you had any other kind of treatment or advice because of your high blood pressure? YESNO;

**ADVICE** What other treatment or advice have you had? CODE ALL THAT APPLY

IF HAD TREATMENT CODE AS OTHER and SPECIFY DETAILS IN NEXT QUESTION

1. Advice about diet,
2. Advice about exercise,
3. Advice about smoking,
4. Advice about drinking,
5. Other treatment or advice;

**OTHERAD** What other kind of treatment or advice have you had?

\_\_\_\_\_  
\_\_\_\_\_

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**DOCTOLD** Have you ever been told by a doctor that you had any of the conditions on this card?

1. ANGINA,
2. HEART ATTACK,
3. HEART MURMUR,
4. OTHER KIND OF HEART TROUBLE,
5. SROKE,
6. DIABETES (DURING PREGNANCY),
7. DIABETES (NOT DURING PREGNANCY),
8. ASTHMA,
9. NONE OF THESE;

**OTHTROUB** What kind of heart trouble was that?

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**PASTROB** Have you had that kind of heart trouble during the past 12 months? YESNO;

**PASTANG** Have you had angina during the past 12 months? YESNO;

**PASTATAK** Have you had a heart attack during the past 12 months? YESNO;

**PASTMURM** Have you had a heart murmur during the past 12 months? YESNO;

**PASTROKE** Have you had a stroke during the past 12 months? YESNO;

**PASTASMA** Have you had an asthma attack during the past 12 months?

1. Yes,
2. No,
3. No, controlled by medication;

**NOTPREG** May I just check, have you ever been told by a doctor that you had diabetes apart from when you were pregnant? YESNO;

**BACKPAIN** Have you ever consulted a doctor about back pain? YESNO;

**PASTPAIN** Have you had severe back pain during the past 12 months? YESNO;

**ALL** "Do you suffer from any recurrent or continuous pain, swelling or stiffness in any of your joints, your neck or your back?":YESNO;

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**WHICH** Which joint(s) troubles you?"  
: SET [18] OF  
(NECK,

LEFT SHOULDER  
RIGHT SHOULDER  
LEFT ELBOW  
RIGHT ELBOW  
LEFT WRIST  
RIGHT WRIST  
LEFT HAND/FINGERS  
RIGHT HAND/FINGERS  
LEFT HIP  
RIGHT HIP  
LEFT KNEE  
RIGHT KNEE  
LEFT ANKLE  
RIGHT ANKLE  
LEFT FOOT/TOES  
RIGHT FOOT/TOES

**DOESIT** Does it...  
LIMIT YOU IN WALKING OR CLIMBING STAIRS  
INTERFERE WITH YOUR SLEEPING  
MAKE IT DIFFICULT TO GRIP, TURN OR HOLD THINGS  
MAKE IT DIFFICULT TO REACH UP FOR THINGS  
NONE OF THESE

**HEIGHT** In relation to your height, would you say that you:"  
  
WEIGH A LITTLE MORE THAN YOU SHOULD  
WEIGH A LOT MORE THAN YOU SHOULD  
WEIGH A LITTLE LESS THAN YOU SHOULD  
WEIGH A LOT LESS THAN YOU SHOULD  
WEIGH JUST ABOUT THE RIGHT AMOUNT

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## PHYSICAL ACTIVITY SECTION

**PHYINTRO** Now I am going to ask you about the time you spent being physically active during the last 7 days. Please answer each question even if you do not consider yourself to be an active person.

I will be asking you about activities you did at work, to get from place to place, for exercise or sport, or as part of your house or garden chores. :  
(CONTINUE);

**HARDDAYS** During the last 7 days, on how many days did you do activities which took vigorous or hard effort, for at least 10 minutes at a time, like running, aerobics, heavy gardening or anything else that caused large increases in breathing or heart rate? :

0..7;

**HARDMIN** On each day you did vigorous activity for at least 10 minutes, how much time on average (in minutes) did you spend doing it?

INTERVIEWER - PLEASE RECORD TIME IN MINUTES

10..999;

**MODDAYS** During the last 7 days, on how many days did you do activities which took moderate effort, for at least 10 minutes at a time, like cycling, vacuuming, gardening or anything else that caused some increase in breathing or heart rate?

Please do not include walking in your answer

0..7;

**MODMIN** On each day you did moderate activity for at least 10 minutes, how much time on average (in minutes) did you spend doing it?

INTERVIEWER - PLEASE RECORD TIME IN MINUTES

10..999;

**WALKDAYS** During the last 7 days, on how many days did you walk at a brisk or fast pace, for at least 10 minutes at a time, to get from place to place, for recreation, pleasure or exercise? :

0..7;

**WALKMIN** On each day when you walked briskly for at least 10 minutes, how much time on average (in minutes) did you spend walking?

INTERVIEWER - PLEASE RECORD TIME IN MINUTES

10..999;

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**WALKINT** I would like you now to think about all of the walking you have done in last 4 weeks, either locally or away from home. Please include any country walks and any walking in the course of your work or to and from work. :  
(CONTINUE);

**WALK2MLS** During the past 4 weeks, how many times did you do any long walks of 2 miles or more?  
  
These are long continuous walks that would usually take at least 40 minutes. Do not include anything shorter than that. :  
0..500;

**WALK1TO2** During the past 4 weeks, how many times did you do any walks of between 1 and 2 miles?  
  
That would usually be continuous walking for about 20 to 30 minutes. :  
0..500;

**STATEM** Thinking now about regular physical exercise, by that I mean: taking part in exercise or sports 2-3 times per week for a minimum of 20 minutes at a time, or more general activities like walking, cycling or dancing 4-5 times a week accumulating to at least 30 minutes per day:  
CONTINUE.

**STATEB** With this in mind can you look at this card and tell me which statement best describes how physically active you have been over the last six months?;

1. I am not regularly physically active and do not intend to be so in the next six months.
2. I am not regularly physically active but am thinking about starting to do so in the next six months.
3. I do some physical activity but not enough to meet the description of regular physical activity stated by the interviewer.
4. I am regularly physically active but only began in the last six months.
5. I am regularly physically active and have been doing so for longer than six months.

**BARRIE** Thinking in terms of things that make it difficult to take regular exercise, can you look at this card and indicate how much you agree that each of the following statements are a barrier to regular exercise: CONTINUE.

**BUSYB** I am too busy.  
1. Strongly agree  
2. Agree  
3. Undecided  
4. Disagree  
5. Strongly disagree

**NTIM** I don't have enough time.  
1. Strongly agree  
2. Agree  
3. Undecided  
4. Disagree  
5. Strongly disagree

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- WORKI** It interferes with work
1. Strongly agree
  2. Agree
  3. Undecided
  4. Disagree
  5. Strongly disagree
- LAZI** I am too lazy
1. Strongly agree
  2. Agree
  3. Undecided
  4. Disagree
  5. Strongly disagree
- NMOT** I lack in motivation
1. Strongly agree
  2. Agree
  3. Undecided
  4. Disagree
  5. Strongly disagree
- INJ** I am injured
1. Strongly agree
  2. Agree
  3. Undecided
  4. Disagree
  5. Strongly disagree
- HEAL** Limiting health reasons
1. Strongly agree
  2. Agree
  3. Undecided
  4. Disagree
  5. Strongly disagree
- ILL** Due to illness
1. Strongly agree
  2. Agree
  3. Undecided
  4. Disagree
  5. Strongly disagree
- TIRE** I am too tired by exercise
1. Strongly agree
  2. Agree
  3. Undecided
  4. Disagree
  5. Strongly disagree
- BORE** Exercise is boring
1. Strongly agree
  2. Agree
  3. Undecided
  4. Disagree
  5. Strongly disagree

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**INCON** It is too inconvenient  
1. Strongly agree  
2. Agree  
3. Undecided  
4. Disagree  
5. Strongly disagree

**FACL** Lack of facilities  
1. Strongly agree  
2. Agree  
3. Undecided  
4. Disagree  
5. Strongly disagree

**WEATH** Due to bad weather  
1. Strongly agree  
2. Agree  
3. Undecided  
4. Disagree  
5. Strongly disagree

**OBLI** Due to family obligations  
1. Strongly agree  
2. Agree  
3. Undecided  
4. Disagree  
5. Strongly disagree

**PHYD** Due to physical disability  
1. Strongly agree  
2. Agree  
3. Undecided  
4. Disagree  
5. Strongly disagree

**TTIRE** I am too tired  
1. Strongly agree  
2. Agree  
3. Undecided  
4. Disagree  
5. Strongly disagree

**MOTIVE** Thinking in terms of things that may motivate you to take regular exercise, can you look at this card and indicate how much you agree that each of the following statements are a motivation for you to be regularly active:  
CONTINUE

**SHAPE** To stay in shape  
1. Strongly agree  
2. Agree  
3. Undecided  
4. Disagree  
5. Strongly disagree

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- HEALT** For good health
1. Strongly agree
  2. Agree
  3. Undecided
  4. Disagree
  5. Strongly disagree
- APPEAR** To improve appearance
1. Strongly agree
  2. Agree
  3. Undecided
  4. Disagree
  5. Strongly disagree
- PSHYC** For a positive psychological effect
1. Strongly agree
  2. Agree
  3. Undecided
  4. Disagree
  5. Strongly disagree
- FUN** For fun and enjoyment
1. Strongly agree
  2. Agree
  3. Undecided
  4. Disagree
  5. Strongly disagree
- WEIGH** To lose weight
1. Strongly agree
  2. Agree
  3. Undecided
  4. Disagree
  5. Strongly disagree
- BETTER** To make me feel better in general
1. Strongly agree
  2. Agree
  3. Undecided
  4. Disagree
  5. Strongly disagree
- PROPER** To maintain proper body weight
1. Strongly agree
  2. Agree
  3. Undecided
  4. Disagree
  5. Strongly disagree
- SELFI** To enhance self image and confidence
1. Strongly agree
  2. Agree
  3. Undecided
  4. Disagree
  5. Strongly disagree

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**STRESS** To reduce stress and relax  
1. Strongly agree  
2. Agree  
3. Undecided  
4. Disagree  
5. Strongly disagree

**PRESSU** To help cope with life's pressures  
1. Strongly agree  
2. Agree  
3. Undecided  
4. Disagree  
5. Strongly disagree

**COMPAN** For companionship  
1. Strongly agree  
2. Agree  
3. Undecided  
4. Disagree  
5. Strongly disagree

**LIMDISAB** Have you an injury/ disability/ medical condition which limits your physical activity?: YESNO

**DISTYPE** Please specify the illness/disability/medical condition... :  
STRING [60];

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## SOCIAL ENVIRONMENTAL VARIABLES

### Environment Section

#### Howlong

How long have you lived in this area?

- 1 Less than 12 months ,
- 2 1 year ,
- 3 2 years ,
- 4 3 years ,
- 5 4 years ,
- 6 5-9 years ,
- 7 10-14 years ,
- 8 15-19 years ,
- 9 20 years or more )

**Neighbr** I would like to ask you a few questions about your neighbourhood. :

**Enjyliv** Would you say this neighbourhood is a place you enjoy living in? : YesNo

**Feelsafe** Would you say this neighbourhood is a place where you personally feel safe? : YesNo

**Neighbhd** Would you say this neighbourhood is a place where neighbours look after Each other? : YesNo

**Facilit** Would you say this neighbourhood has good facilities for young children? : YesNo

**Transprt** Would you say this neighbourhood has good local transport? : YesNo

**Leisure** Would you say this neighbourhood has good leisure facilities for people like yourself? : YesNo

#### Neighlth

Thinking about this neighbourhood, which, if any, of the items on this card do you think are a risk to your own health or well-being? :

- 1 The amount of road traffic ,
- 2 Industrial fumes and emissions ,
- 3 Litter and rubbish ,
- 4 The level of crime and vandalism ,
- 5 The level of noise ,
- 6 The amount of abuse or violence ,
- 7 Other risk ,
- 8 None of these )

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**Neighoth** Please specify this 'other' risk? : STRING[50]

**Homehlth**

Thinking about your own home now, which, if any, of the items on this card do you think are a risk to your own health or well-being? :

- 1 Lack of heating ,
- 2 Dampness/condensation/mould ,
- 3 Cigarette smoke ,
- 4 The general maintenance of your home ,
- 5 Overcrowding ,
- 6 The quality of the drinking water ,
- 7 The level of noise ,
- 8 Other risk ,
- 9 None of these

**Homeoth** Please specify this 'other' risk? : STRING[50]

**Workhlth**

Thinking about the work you do, which, if any, of the items on this card do you think are a risk to your own health or well-being? :

- 1 The materials you have to handle ,
- 2 The equipment you have to use ,
- 3 Industrial fumes and emissions ,
- 4 Cigarette smoke ,
- 5 The level of noise ,
- 6 Stress ,
- 7 The number of hours you work ,
- 8 Other risk ,
- 9 None of these )

**Workoth** Please specify this 'other' risk? : STRING[50]

**Socintro**

The next few questions are about people you feel close to including relatives, friends and acquaintances. : (CONTINUE)

**Che**

INTERVIEWER CHECK: DO NOT ASK UNLESS UNSURE, DOES RESPONDENT HAVE ANOTHER ADULT RELATIVE LIVING WITH THEM : YesNo

**Closerel**

Do you have any close relatives whom you speak to or see regularly? : YesNo

**Closefri**

Do you have any close friends whom you speak to or see regularly? : YesNo

**Helpcomf**

If you had a serious personal crisis, how many people do you feel you could turn to for help and comfort?

INTERVIEWER NOTE, IF MORE THAN 10 CODE AS 97 : 1..100

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**Community Involvement**

**Sawlast**

From this card, could you tell me which,  
if any, of these you have done in the past two weeks? :

- 1 Visited relatives/been visited by relatives ,
- 2 Spoke to relatives on the phone ,
- 3 Visited friends/been visited by friends ,
- 4 Spoke to friends on the phone ,
- 5 Spoke to neighbours ,
- 6 Spoke to a health professional (eg doctor, nurse, midwife, health visitor) ,
- 7 None of these

**Done1ast**

And from this card, could you tell me which,  
if any, of these you have done in the past two weeks? :

- 1 Attended an adult education or night school class ,
- 2 Participated in a voluntary group or local community group ,
- 3 Participated in community or religious activities ,
- 4 Went to a leisure centre ,
- 5 Went on social outing ,
- 6 None of these )

**Lifeon**

For each of the following statements, please indicate how strongly  
you agree or disagree. : (CONTINUE)

**ilife**

I am satisfied with the amount of control I have over  
decisions that affect my life. :

- 1 Strongly agree ,
- 2 Agree ,
- 3 Neither agree nor disagree ,
- 4 Disagree ,
- 5 Strongly disagree

**Influenc**

I can influence decisions that affect my neighbourhood. :

- 1 Strongly agree ,
- 2 Agree ,
- 3 Neither agree nor disagree ,
- 4 Disagree ,
- 5 Strongly disagree

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## STRESS SECTION

### ALST STRESS SECTION

I'd like to ask you about your life generally in the last 12 months and about anything worrying or disruptive that may have happened to you.

Thinking of health issues first. Will you please look at this card and tell me if you have had any of these difficulties in the past 12 months. (NONE OF THESE - CODE 9):

1. Developed or found out that you had a serious illness or disability,
2. An existing health condition got worse,
3. Had a serious accident or injury,
4. Had an operation or spent a period in hospital,
5. Had painful or upsetting treatment for a health condition,
6. A member of your family or a friend had a serious health condition,
7. A family member you were close to died,
8. A close friend or someone who was important to you died,
9. None of these;

### WORK1 (ASK OR CODE)

Have you done any paid work in the past 12 months?:YESNO;

### JOB

Have any of the things on this card happened to you in the past 12 months?:

1. Changed jobs,
2. Lost your job,
3. Thought that you would soon lose your job,
4. Had to give up work because of illness/disability,
5. Had any other crisis or serious disappointment in your work or career,
6. Retired,
7. None of these;

**LOSTJOB** Has your husband/wife or partner lost a job or had a crisis or serious disappointment at work in the past 12 months?: YESNO;

### RETIRED (ASK OR RECORD)

May I just check, has your husband/wife or partner retired or had to give up work because of ill health during the past 12 months?:YESNO;

**WORRIED** Have you had any major worries about your housing in the past 12 months?:YESNO;

**LEFTHOME** Has any member of your household left home or a new person moved into your household in the past 12 months?

NOTE - INCLUDES BABIES:YESNO;

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**HAPP**

Have any of the things on this card happened to you in the past 12 months?:

1. Divorced or started living apart,
2. Had a serious disagreement with your spouse or partner,
3. Felt betrayed or disappointed by your spouse or partner,
4. Had serious difficulty with any of your children because of their health or behaviour or anything else,
5. Fallen out or had a serious disagreement with a friend or relative or felt betrayed by someone,
6. Lost contact with close family or friends for some other reason,
7. None of these;

**HAPP1**

Have any of the things on this card happened to you in the past 12 months?:

1. Assaulted or robbed,
2. Had any major financial problems,
3. Had any serious problems with officials or with the law,
4. Had any other serious upsets or disappointments,
5. None of these;

**OTHSPEC**

What serious upsets or disappointments have you had?:

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**EVTHING**

Thinking about everything that has happened to you in the past 12 months, could you tell me how much worry or stress you have had over that time; would you say you have had:

1. No worry or stress,
2. Just a little,
3. Quite a lot,
4. A great deal of worry or stress;

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**EFFECT OF THE TROUBLES**

**EFFTROU** I'd like to ask you a few questions about the effects the Troubles have had. Things change from time to time but, thinking about the whole period since 1969, how much violence would you say there has been in this area because of the Troubles?

Effect of Troubles in your area:

1. Not very much at all,
2. Just a little,
3. Quite a bit,
4. A lot;

**FAMTROU** How much have the Troubles affected your own life and the lives of your immediate family?

Effect of Troubles on your life:

1. Not very much at all,
2. Just a little,
3. Quite a bit,
4. A lot;

**FEELNI** Which of the following statements best describes the way you feel about the political situation in Northern Ireland at present?

Way you feel about political situation in NI:

1. It doesn't really worry me,
2. I am a bit worried about it,
3. I worry about it quite a lot,
4. I am very worried about it;

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## SELF-COMPLETION SECTION

### EXPLANATION OF SELF-COMPLETION BY COMPUTER

**MOREQUES** I'd like to ask you some more questions about your general health but it may be quicker if you fill in the answers yourself on the computer.

SHOW INFORMANT HOW TO ENTER ANSWERS BY USING FOLLOWING EXAMPLES.  
IF INFORMANT PREFERS NOT TO USE COMPUTER, SHOW QUESTIONS AND ANSWERS ON CARD AND ASK FOR LETTER INDICATING CHOSEN ANSWER TO EACH QUESTION:  
(CONTINUE);

**EXAMPL** How often have you used a computer?:

1. I use a computer very frequently,
2. I have used a computer, but don't use one very often,
3. I have never used a computer;

**MOREQ2** Which of the following types of TV programme or film do you like?

1. Comedy,
2. Soaps,
3. Murder mystery/Thriller,
4. Horror,
5. Science Fiction,
6. Nature,
7. News,
8. Westerns,
9. None of these;

**EGEND** That's the end of the example questions: (continue);

**NOTEMETH** ENTER METHOD OF SELF-COMPLETION CHOSEN BY INFORMANT:

1. by computer,
2. Questions and answers shown on card,
3. Ordinary questioning by interviewer (last resort) (STATE REASON);

**SELFREF** ENTER THE REASON FOR USING ORDINARY QUESTION AND ANSWER METHOD:  
STRING [50];

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## **GHQ12 SECTION**

**QUEST** I'd like to know if you have had any medical complaints and how your health has been in general over the past few weeks.

Remember, I want to know about PRESENT and RECENT complaints, NOT those you had in the past. It is important that you try to answer all the questions.:(continue);

**CONCENT** Q1) Have you recently been able to concentrate on whatever you are doing?:

1. Better than usual,
2. Same as usual,
3. Less than usual,
4. Much less than usual;

**SLEEP** Q2) Have you recently lost much sleep over worry?:

1. Not at all,
2. No more than usual,
3. Rather more than usual,
4. Much more than usual;

**USEFUL** Q3) Have you recently felt that you are playing a useful part in things?:

1. More so than usual,
2. Same as usual,
3. Less so than usual,
4. Much less useful;

**DECISION** Q4) Have you recently felt capable of making decisions about things?:

1. More so than usual,
2. Same as usual,
3. Less so than usual,
4. Much less useful;

**STRAIN** Q5) Have you recently felt under constant strain?:

1. Not at all,
2. No more than usual,
3. Rather more than usual,
4. Much more than usual;

- 
- DIFFCULT** Q6) Have you recently felt you couldn't overcome your difficulties?:
1. Not at all,
  2. No more than usual,
  3. Rather more than usual,
  4. Much more than usual;
- ACTIVITY** Q7) Have you recently been able to enjoy your normal day-to-day activities?:
1. More so than usual,
  2. Same as usual,
  3. Less so than usual,
  4. Much less able;
- PROBLEMS** Q8) Have you recently been able to face up to your problems?:
1. More so than usual,
  2. Same as usual,
  3. Less so than usual,
  4. Much less able;
- DEPRESS** Q9) Have you recently been feeling unhappy and depressed?:
1. Not at all,
  2. No more than usual,
  3. Rather more than usual,
  4. Much more than usual;
- CONFID** Q10) Have you recently been losing confidence in yourself?:
1. Not at all,
  2. No more than usual,
  3. Rather more than usual,
  4. Much more than usual;
- WORTHLES** Q11) Have you recently been thinking of yourself as a worthless person?:
1. Not at all,
  2. No more than usual,
  3. Rather more than usual,
  4. Much more than usual;
- HAPPY** Q12) Have you recently been feeling reasonably happy, all things considered?:
1. More so than usual,
  2. Same as usual,
  3. Less so than usual,
  4. Much less happy;
- TABLETS** Q13) Are you taking any medicine or tablets for your nerves?  
:YESNO;
- NERVILL** Q14) Do you think you have a nervous illness?:YESNO;

---

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## SOCIAL SUPPORT SCALE

### SOC1

Now I'd like to ask you something about your family and friends, including those who live with you as well as those who don't.

The following statements have been made by people about their family and friends; will you please read them and tell me how true they are for you.: (CONTINUE);

### SHAPPY

Q1) There are people among my family or friends who do things to make me happy; Is that...:

1. Not true,
2. Partly true,
3. Or certainly true?;

### LOVE

Q2) There are people among my family or friends who make me feel loved; Is that...:

1. Not true,
2. Partly true,
3. Or certainly true?;

### RELY

Q3) There are people among my family or friends who can be relied on no matter what happens; Is that...:

1. Not true,
2. Partly true,
3. Or certainly true?;

### TAKECARE

Q4) There are people among my family or friends who would see that I was taken care of, if I needed to be; Is that...:

1. Not true,
2. Partly true,
3. Or certainly true?;

### ACCEPT

Q5) There are people among my family or friends who accept me just as I am; Is that...:

1. Not true,
2. Partly true,
3. Or certainly true?;

### FEELPART

Q6) There are people among my family or friends who make me feel an important part of their lives; Is that...:

1. Not true,
2. Partly true,
3. Or certainly true?;

---

**SUPENCOR** Q7) There are people among my family or friends who give me support and encouragement; Is that...:

1. Not true,
2. Partly true,
3. Or certainly true?;

**SUPENEND** This is the end of the self-completion section, DO NOT CONTINUE

Please return the computer to the interviewer - Thank You.  
(CONTINUE);

**NOTEMETH** METHOD OF SELF-COMPLETION:

1. By computer,
2. Questions and answers shown on card,
3. Ordinary questioning by interviewer (last resort)  
(STATE REASON));

**SELFREF** ENTER THE REASON FOR USING ORDINARY QUESTION AND ANSWER METHOD:

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## SMOKING AND DRINKING SECTION

EVERSMOK "And now some questions on smoking and drinking.  
Have you ever smoked a cigarette, a cigar or a pipe?": yesno

SMKATALL "Do you smoke cigarettes at all nowadays?": yesno

EVREG "Have you ever smoked cigarettes regularly?": yesno

SMKWKEND "About how many cigarettes a DAY do you usually smoke at weekends?":0..100

SMKWKDAY "About how many cigarettes a DAY do you usually smoke on weekdays?":0..100

EVDNRNK "Do you ever drink alcohol nowadays, including drinks you brew or make at home?":yesno

TOTABS "May I just check, does that mean that you never have an alcoholic drink nowadays or do you have an alcoholic drink very occasionally, perhaps for medicinal purposes or on special occasions like Christmas or New Year?":  
(Very occasionally,  
Never)

ALWAYS "Have you always been a non-drinker or did you stop drinking for some reason?":  
("Always a non-drinker",  
"Used to drink but stopped");

WYSTP "About how often have you had an alcoholic drink of any kind in the last 12 months?":  
("Almost every day",  
"5 or 6 days a week",  
"3 or 4 days a week",  
"Once or twice a week",  
"Once or twice a month",  
"Once every couple of months",  
"Once or twice a year",  
"Not at all in the last 12 months");

DRTYPE "Will you please tell me which of these kinds of drink you have drunk at all in the last 12 months? I do not need to know about non-alcoholic or low alcohol drinks.":SET OF  
("Shandy (exclude bottles/cans)",  
"Beer, lager, stout, cider (INCLUDE BOTTLES/CANS)",  
"Spirits or liqueurs, e.g. gin, whisky, rum, brandy, Vodka, advocaat, cherry brandy",  
"Sherry or martini, port, vermouth, cinzano, dubonnet",  
"Wine, champagne, baby cham",  
"Alcopops, eg hooch, bacardi breezer, smirnoff ice etc",  
"Other alcoholic drink");

---

---

{----- Question asked depends on answer to DRTYPE AND freq of drinking WYSTP ---}

SHNDY "How many pints of shandy do you drink in a typical week?

Please do not include any shandy that comes in bottles or cans.

RECORD TO THE NEAREST PINT "  
: 0..999;

MNYSHNDY "How many pints of shandy do you drink in a typical month?

RECORD TO THE NEAREST PINT"  
:0..999;

BEERPINT "How many pints of beer, lager, stout or cider do you drink  
in a typical week?

RECORD TO THE NEAREST PINT"  
:0..999;

MNYBEER "How many pints of beer, lager, stout or cider do you drink  
in a typical month?

RECORD TO THE NEAREST PINT"  
:0..999;

SPIRITS "If you drink at home you may not pour out exactly the same amount  
but I'd like you to estimate how many single measures of spirits  
or liqueur you drink in a typical week?

RECORD TO NEAREST SINGLE MEASURE"  
:0..999;

MNYSING "If you drink at home you may not pour out exactly the same amount  
but I'd like you to estimate how many single measures of spirits  
or liqueur you drink in a typical month?

RECORD TO NEAREST SINGLE MEASURE"  
:0..999;

SHERRY1 "I'd like you to estimate how many glasses of sherry, port,  
martini or similar drinks you drink in a typical week?

RECORD TO NEAREST SMALL GLASS"  
:0..999;

MNYSHERY "I'd like you to estimate how many glasses of sherry, port,  
martini or similar drinks you drink in a typical month?

RECORD TO NEAREST SMALL GLASS"  
:0..999;

---

CHAMP "I'd like you to estimate how many glasses of wine, champagne  
or babycham you drink in a typical week?  
RECORD TO NEAREST STANDARD GLASS"  
:0..999;

MNYCHAMP "I'd like you to estimate how many glasses of wine, champagne  
or babycham you drink in a typical month?  
RECORD TO NEAREST STANDARD GLASS"  
:0..999;

POPWEK "I'd like you to estimate how many bottles of alcopops, eg hooch  
or bacardi breezer, you drink in a typical week?  
RECORD TO NEAREST BOTTLE"  
:0..999;

POPMON "I'd like you to estimate how many bottles of alcopops, eg hooch  
or bacardi breezer, you drink in a typical month?  
RECORD TO NEAREST BOTTLE"  
:0..999;

OTHDRINK "Could you tell me if you have had any other alcoholic drinks  
during the last 12 months?":  
yesno;

DRINK1 "What other type(s) of drink have you had?  
  
ENTER ONE TYPE OF DRINK ONLY":  
string [40];

OTDRW1 "How many of this drink would you have in a typical week?"  
  
:0..999;

OTDRM1 "How many of this drink would you have in a typical month?"  
  
:0..999;

othdrk2 "Could you tell me if you have had any other alcoholic drinks  
during the last 12 months?":  
yesno;

drink2 "ENTER TYPE OF DRINK  
  
ENTER ONE TYPE OF DRINK ONLY":  
string [40];

---

OTDRW2 "How many of this drink would you have in a typical week?"

:0..999;

OTDRM2 "How many of this drink would you have in a typical month?"

:0..999;

---

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## PARENTING SECTION

**CHKPAREN** INTERVIEWER NOTE: THIS SECTION SHOULD ONLY BE ASKED REGARDING CHILDREN AGED UNDER 19. THE QUESTIONS SHOULD NORMALLY ONLY BE ASKED OF ONE ADULT IN THE HOUSEHOLD, EITHER OF THE MOTHER OR FATHER/ OTHER RESPONSIBLE ADULT.

IS RESPONDENT THE BEST PERSON TO ANSWER QUESTIONS ON CHILDREN?:

1. Yes,
2. No - but questions asked,
3. No - questions not asked,
4. No children
5. Questions already asked

**CHILDN** ASK OR RECORD IF CERTAIN OF ANSWER

May I just check, have you (or your partner) got any children aged under 19 who are either living here with you or living somewhere else?

Any children under 19:

1. Yes, living here,
2. Yes, living elsewhere,
3. Yes, both living here and living elsewhere,
4. No.

**FAMINTRO** Families often have problems when bringing up children for which they may seek outside help, for example, from the kinds of people shown on this card

Thinking of your children (and your partner's children) have you (or your partner) asked for outside help to deal with problems any of your children have had in the past 3 years?:YESNO;

**PROBTP** What sorts of problem have you asked someone to help you with? Please choose your answer from this card and choose more than one answer if there has been more than one kind of problem.

Sort of problem: CODE ALL THAT APPLY

1. Child's health,
2. Child's behaviour at school,
3. Child's progress in school work,
4. Bullying at school,
5. Other problem at school,
6. Child's behaviour at home,
7. A problem with the child's development,
8. A problem connected with relationships in the family,
9. Child doing something against the law or getting in trouble with the police,
10. A problem connected with the Troubles,
11. Someone else harming the child in some way,
12. Some other kind of problem;

---

---

**WHHPR**

What was the other problem?:

---

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---

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## SEXUAL HEALTH

{-----Explanation of self-completion by computer-----}

**SCSTART** INTRODUCTION TO THE SELF COMPLETION SECTION ON CONTRACEPTION  
AND SEXUAL HEALTH : (CONTINUE)

**MOREQUES** In recent years there have been many changes in family life and society  
such as the decrease in the size of families, and increased concerns  
about infertility.

The following questions relate to contraception and sexual health and  
I am going to ask you to complete these yourself using the computer.  
These questions are used to record changing trends in society, and to  
help plan ahead for services relating to family planning and infertility.  
: (CONTINUE)

**MOREQUE1** INTERVIEWER NOTE: TRY TO ENCOURAGE THEM TO USE THE COMPUTER. USE PAPER  
VERSION ONLY AS A LAST RESORT, IF INFORMANT WILL NOT USE COMPUTER.

IF PAPER VERSION IS USED - WHEN THE  
RESPONDENT IS FINISHED ASK THEM TO PLACE THE QUESTIONNAIRE IN THE ENVELOPE  
PROVIDED AND RETURN IT TO YOU.  
(CONTINUE);

**NOTEMETH** METHOD OF SELF-COMPLETION :  
(computer By computer ,  
card Paper questionnaire ,  
outréf Refusal to complete section by any means )

**NREF** REASON FOR REFUSAL (SPECIFY) : STRING[100]

**GIUE** NOW GIVE THE COMPUTER (PAPER QUESTIONNAIRE) TO THE RESPONDENT FOR THEM  
TO COMPLETE. : (CONTINUE)

**GROW** When you were growing up in which of the ways listed  
below did you learn about sexual matters? :

Moth Mother ,  
Fath Father ,  
Brot Brother ,  
Sist Sister ,  
Othr Other relative ,  
Sch Lessons at school ,  
Fri Friends of about my own age ,  
Fir First sexual partner ,  
Doc A doctor, nurse or clinic ,  
TV Television ,  
Rad Radio ,  
Boo Books ,  
Mag Magazines or newspapers ,  
Oth Other ,  
Rem Can't remember

---

**GOTH** Please specify this other way? : STRING [100]

**MOST** From which one of those did you learn the most? :

Moth Mother ,  
 Fath Father ,  
 Brot Brother ,  
 Sist Sister ,  
 Othr Other relative ,  
 Sch Lessons at school ,  
 Fri Friends of about my own age ,  
 Fir First sexual partner ,  
 Doc A doctor, nurse or clinic ,  
 TV Television ,  
 Rad Radio ,  
 Boo Books ,  
 Mag Magazines or newspapers ,  
 Oth Other ,  
 Rem Can't remember

**GOTHM** Please specify this other way? : STRING [100]

**FIRSEX** How old were you when you first had sexual intercourse, or hasn't this happened yet? PLEASE NOTE: IF THIS HASN'T HAPPENED YET TYPE 97 AND THEN PRESS ENTER :  
 1..100

**CONTRO** In relation to the first time you had sexual intercourse, did you or your partner use any form of contraception or take any precautions that first time, or not? : Yes OR No

**WHCONTR** Which of these did you or your partner use? :

Cond Condom (sheath/Durex) ,  
 Ohtco Other contraception ,  
 Witd Withdrawal ,  
 Safe Made sure it was a 'safe' period ,  
 Nopr No precaution by me, don't know about partner ,  
 Nopre No precautions by either of us ,  
 Canr Can't remember

**WHICONM** Which of the contraceptive methods below have you or a partner ever used? :

Pil The pill ,  
 Coil The coil/IUD ,  
 Cond Condom/sheath ,  
 Capd Cap/diaphragm ,  
 Foam Foam tablets/jellies/creams/suppositories/pessaries/aerosol foam ,  
 Spo Sponge ,  
 Douc Douching, washing ,  
 Wim I have withdrawn/been careful ,  
 Steri Partner sterilised ,  
 Vasec I am sterilised (had vasectomy) ,  
 Nosex Going without sexual intercourse to avoid pregnancy ,  
 Othmr Other method of protection ,  
 Noe None of these

---

**OTHMEV** Please specify this other form of contraceptive used? : STRING [100]

**WHICONF** Which of the contraceptive methods below have you or a partner ever used? :

Pil The pill ,  
Coil The coil/IUD ,  
Cond Condom/sheath ,  
Capd Cap/diaphragm ,  
Foam Foam tablets/jellies/creams/suppositories/pessaries/aerosol foam ,  
Spo Sponge ,  
Douc Douching, washing ,  
Part Partner has withdrawn/been careful ,  
Womst I am sterilised ,  
Wovas Partner is sterilised (had vasectomy) ,  
Nosex Going without sexual intercourse to avoid pregnancy ,  
Othmr Other method of protection ,  
Noe None of these

**OTHFEV** Please specify this other form of contraceptive used? : STRING [100]

**WHISECM** Secondly which have you or a partner used in the past year? :

Pil The pill ,  
Coil The coil/IUD ,  
Cond Condom/sheath ,  
Capd Cap/diaphragm ,  
Foam Foam tablets/jellies/creams/suppositories/pessaries/aerosol foam ,  
Spo Sponge ,  
Douc Douching, washing ,  
Wim I have withdrawn/been careful ,  
Steri Partner sterilised ,  
Vasec I am sterilised (had vasectomy) ,  
Nosex Going without sexual intercourse to avoid pregnancy ,  
Othmr Other method of protection ,  
Nopy None of these

**OTHMYR** Please specify this other form of contraceptive used? : STRING [100]

**WHISECF** Secondly which have you or a partner used in the past year? :

Pil The pill ,  
Coil The coil/IUD ,  
Cond Condom/sheath ,  
Capd Cap/diaphragm ,  
Foam Foam tablets/jellies/creams/suppositories/pessaries/aerosol foam ,  
Spo Sponge ,  
Douc Douching, washing ,  
Part Partner has withdrawn/been careful ,  
Womst I am sterilised ,  
Wovas Partner is sterilised (had vasectomy) ,  
Nosex Going without sexual intercourse to avoid pregnancy ,  
Othmr Other method of protection ,  
Nopy None of these

**OTHFYR** Please specify this other form of contraceptive used? : STRING [100]

---

**STD** Have you ever attended a sexually transmitted disease (STD) clinic or special (VD) clinic? : Yes OR No

**WHENT** When was that (the last time if more than once)? :

Year In the last year ,  
Five Between 1 and 5 years ago ,  
More Longer than 5 years ago

**CHANG** Have you changed your own sexual lifestyle in any way, or made any decisions about sex, because of concern about catching AIDS or HIV virus? : Yes OR No

**WHICHAN** In which of these ways have you changed? :

Few Having fewer partners ,  
Mor Finding out more about a person before having sex ,  
Con Using a condom ,  
Nsex Not having sex ,  
Onep Sticking to one partner ,  
Avoi Avoiding some sexual practices ,  
Oth Other changes )

**OTHCHAN** Please specify this other way you have changed? : STRING [100]

**HAVEY** Have you ever had a time, lasting six months or longer, when you and your partner were trying to get pregnant but it didn't happen? : Yes OR No

**EVSOU** Have you (or your partner) ever sought medical or professional help about infertility? : Yes OR No

**SEXIN** When, if ever, was the last time you had sexual intercourse? :

Sev In the last seven days ,  
Week Between 7 days and 4 weeks ago ,  
Mon Between 4 weeks and 3 months ago ,  
Year Between 6 months and 1 year ago ,  
Years Between 1 and 5 years ago ,  
More More than 5 years ago

**FIRST** Was this the first occasion with that partner, or not? : Yes OR No

**WASHE** Was a condom (sheath) used on that occasion? : Yes OR No

---

**DESCR** Which of the following statements best describes you? :

Het Heterosexual - that is 'straight'  
Hom Homosexual - that is 'gay' or 'lesbian'  
Bis Bi-sexual  
Dkn Don't know

---

---

## EDUCATION, BENEFITS AND EMPLOYMENT

**stillsch** I would like to ask you about the age at which you finished various stages of your education.  
INTERVIEWER CHECK - IS RESPONDENT STILL AT SCHOOL?  
(i.e ELEMENTARY, SECONDARY OR GRAMMAR ONLY)  
Respondent still at school :  
(still Still at school ,  
LEFT Left school ,  
NEVER Never went to school ) ;

**ageleft** How old were you when you left school  
(elementary, secondary or grammar)?  
Age left school : 10..20 ;

**course** Have you undertaken any other course of study,  
either full-time or part-time since then?  
Any course of study after school : YESNO ;

**commence** Did you commence this course immediately after leaving school?  
PROBE - FULL-TIME OR PART-TIME COURSE  
Started course immed. after school :  
(YESFT Yes (full-time) ,  
YESPT Yes (part-time) ,  
NO No ) ;

**stillat1** Are you still attending that course?  
Still attending course : YESNO ;

**howold** How old were you when you left full-time continuous education?  
NOTE: CODE 98 IF STILL ATTENDING 0  
Age on leaving continuous education : 14..98 ;

**stillat2** Are you attending a full- or part-time course at present ?  
Attending FT-PT course : YESNO ;

**oldlast** How old were you when you finished your last  
full- or part-time) course of study?  
Age left last course of study : 14..69 ;

**furthered** Apart from leisure classes, and ignoring holidays,  
are you at present undertaking any of the further education  
courses shown on this card?  
CODE FIRST THAT APPLIES  
Current Further education :  
(Unift University full-time? ,  
Collft College full-time? ,  
Sandwich Sandwich course? ,  
Nurse Qualification in nursing, physiotherapy etc.? ,  
Unipt University part-time, day or block release? ,  
Collpt College part-time, day or block release? ,  
OUC Open University course? ,  
Corresp Correspondence course? ,  
YTP YTP course involving training at college? ,  
Other Other further education course? ,  
none None of these );

---

**schtype** Now thinking just of your full-time education  
What type of school, college or training establishment  
Current school-college : schocoll ;

**othsch** PLEASE SPECIFY : STRING[40] ;

**anyqual** I would like to ask you about your  
educational qualifications. Do you have any of the qualifications, or  
have you passed any of the examinations of the types listed on this card,  
whether you are making use of them or not?

quals = (CSEG1 CSE - Grade 1 ,  
CSEG2\_5 CSE - Grade 2-5 ,  
CSE\_ug CSE - ungraded\DK grade ,  
Junior Junior certificate ,  
GCSEa\_c GCSE - Grades A-C ,  
GCSEd\_g GCSE - Grades D-G ,  
GCE01\_6 GCE O-level 1-6 (pre-1975) ,  
GCE0a\_c GCE O-level Grades A-C (1975 or after) ,  
GCEA GCE A-level or equivalent ,  
Senior Senior Certificate ,  
Apprent Recognised trade apprenticeship completed ,  
Clercom Clerical and commercial qualifications ,  
NCVQ National Council for Vocational Qualifications award(NVQ) ,  
CityGI City and Guilds Certificate Part I ,  
CityGII City and Guilds Certificate Part II ,  
CityGIII City and Guilds Certificate Part III ,  
ONCD\_BEC ONC or OND, BEC\TEC general certificate ,  
HNCD\_BEC HNC or HND, BEC\TEC higher certificate ,  
Nursing Nursing qualifications eg SEN, SRN, SCM ,  
Nursdeg Nursing degree ,  
Teach Teaching qualifications ,  
Unidip University\Polytechnic diploma ,  
Degree University or CNAA First Degree (eg BA BSc) ,  
Hideg University or CNAA Higher Degree (eg MSc PhD) ,  
other1 First other qualification (inc other school exams  
and membership of professional institutions) ,  
other2 Second other qualification ,  
other3 Third other qualification ,  
NONE NONE OF THESE ) ;

**OTHQUAL** Please specify this other qualification : STRING[100]  
numq How many subjects did you pass at edqual.anyqual[k]? :  
1..15 ;

**nvqlevel** What level is the NVQ?  
NOTE: If more than one NVQ has been obtained, record the  
highest level. :  
nvq1 NVQ Level 1 ,  
nvq2 NVQ Level 2 ,  
nvq3 NVQ Level 3 ,  
nvq4 NVQ Level 4 ,  
nvq5 NVQ Level 5 )

**detq** ENTER DETAILS OF edqual.anyqual[k] OBTAINED  
GIVE FULL DETAILS INCLUDING LEVEL AND MEMBERSHIP STATUS  
: STRING[60] ;

---

**instit**     AWARDING INSTITUTION OR COLLEGE  
               : STRING[25] ;

**where**     WHERE OBTAINED                     :  
               NI NI , GB GB , EW Elsewhere ) ;

**majors**     MAJOR SUBJECTS                   : STRING[60] ;

**pexam**     IF HAD TO PASS AN EXAM : yesno ;

**statype** = emp An employee ,  
            self Self-employed? )

**introwk**    I am going to ask you some questions about employment now...

**empst**     Current employment status :  
            atwork worked last week ,  
            awaywork away from work last week ,  
            waitwork waiting to take up job ,  
            lookwork looking for work ,  
            sicklook not looking - sick ,  
            inact economically inactive )

**paidwork** (8)Did you do any paid work in the 7 days  
            ending Sunday the..., either as an employee or as self-employed?

**anywork**    Did you...  
            RUNNING PROMPT  
            CHECK - SICKNESS INJURY LESS THAN 28 DAYS

           offwork have a job or business you were away from, or , waiting  
            were you waiting to take up a job already obtained ,  
            looking were you looking for work, or , unable were you             intending  
            to look for work, but were prevented by temporary sickness or injury? , none  
            none of these )

**iloready**   If a job or a place on a Government scheme had been available in  
            the week ending Sunday the SUNDATE, would you  
            have been able to start within 2 weeks  
            Able to start work scheme in 2 weeks :yesno

**iloseek**    Thinking of the 4 weeks ending Sunday the SUNDATE,were you    looking for  
            any kind of paid work or government  
            training scheme at any time in those 4 weeks?  
            Looking for work scheme in last 4 weeks : yesno

**schemes**    Were you on a government scheme for employment training?:  
            yesno

---

**schemesp** What scheme was it? :

jsk Jobskills Training Programme ,  
ytp Youth Training Programme ,  
newd New Deal (incl Gateway) ,  
ace Action for Community Employment ,  
jtp Job Training Programme ,  
eu Enterprise Ulster ,  
cwp Community Work Programme ,  
fm Future Managers ,  
gtc Government Training Centres ,  
othsc Other government scheme ,  
none None of these

**empcoll** Last week, were you...  
READ OUT  
CODE FIRST THAT APPLIES :  
(employer with an employer, or on a project providing  
work experience or practical training ,  
college or at a college or training course )

**trnftpt** Are you training full-time or part-time? :  
(fulltm full-time ,  
parttm part-time )

**trnpay** Who pays for your training? :  
(employr employer ,  
trnorg training organisation ,  
othr other )

**trnqual** Does your training course lead to a recognised  
vocational qualification? :  
yesno

**qualtype** Is the qualification? :  
(nvq1 NVQ Level 1 or equivalent ,  
nvq2 NVQ Level 2 or equivalent ,  
nvq3 NVQ Level 3 or equivalent ,  
nvq4 NVQ Level 4 or equivalent ,  
othqual other )

**mjobint** I would like to ask you now about jobtxt :

**scjobint** I would like to ask you now about jobtxt.  
In the following questions I may refer to your 'work' or your 'job', and  
for your purposes, I would like you to  
take this as the period you spend on your government scheme :  
(CONTINUE)

**ojobint** Last week, did you do any other paid work or have any other job or  
business in addition to the one you have just told me about? : yesno

**evrwork** apartfrm  
May I just check, have you ever had a paid job or done  
any paid work? :  
yesno

---

**occup**           What   JOBTEXT1 your   ftxt1 occupation?  
DESCRIBE FULLY

**fully**           Please describe fully what you ftxt2   JOBTEXT2  
CHECK SPECIAL QUALIFICATIONS TRAINING NEEDED TO DO THE JOB  
(OCCUPATION =   OCCUP)  
(TITLE =   TITLE)

**indust**          In which industry   JOBTEXT3 you ftxt2 work?  
DESCRIBE FULLY - PROBE TYPE OF MANUFACTURING, PROCESSING,  
DISTRIBUTING, ETC. MAIN GOODS PRODUCED, MATERIALS USED,

**empsemp**         JOBTEXT4   ftxt3 ...  
READ OUT  
SELF-EMPLOYED EMPLOYEES

**manyemp**         How many employees   JOBTEXT5 in the establishment?  
(one\_10   1 - 10 employees ,  
  more\_11  11 - 24 ,  
  more\_25  25 - 49 ,  
  more\_50  50 - 249 ,  
  more\_250 250 - 499 ,  
  more\_500 500 or more )

**empoth**          JOBTEXT4 you working on your own or   jobtxt3 you have  
employees?       :  
(own        on own with partners but no employees ,  
  emps      with employees )

**numemp**          How many people   JOBTEXT3 you   ftxt2  
employ?         :  
(one\_5   1 - 5 employees ,  
  six\_24  6 - 24 employees ,  
  More\_25 25 or more )

**govtjob**         May I just check, did you get this job through a  
government scheme such as YTP, ACE or JTP? :  
yesno

**ptime**           In your (main) job were you working  
READ OUT  
Use respondent's perception of full- or part-time :  
(ft   full time, or ,  
  pt   part-time? )

**short**           Were you on short time or laid off at all last week?  
Use respondent's perception of short time or laid off :  
yesno

**shortint**        I'd like to ask you about the hours you work  
when you are not on short time laid off....   :  
(CONTINUE)

---

**mainhrs** How many hours a week do you usually work MJTXT,  
that is excluding meal breaks otimtxt?  
CHECK WITH INFORMANT THAT THIS IS HOURTXT  
IF WORK PATTERN NOT BASED ON A WEEK, GIVE AVERAGE OVER  
A FEW MONTHS, EXCLUDE MEAL BREAKS

**benoffe** Have you claimed benefit or National Insurance contributions  
from a benefit office in the last 4 months? :  
yesno

**unbena** So may I just check, were you claiming UNEMPLOYMENT BENEFIT  
in the week ending last Sunday ( SUNDATE)? :  
yesno

**incsupe** Were you signed on at a Social Security Office in the week  
ending last Sunday ( SUNDATE) to claim INCOME SUPPORT? :  
yesno

**nicrede** ...or in order to get credits for NATIONAL INSURANCE  
contributions? :  
yesno

**emptime** How long have you been statxt (up to yesterday)?  
PROMPT AS NECESSARY:  
(one less than 4 weeks ,  
two 4 weeks but less than 3 months ,  
three 3 months but less than 6 months ,  
four 6 months but less than 12 months ,  
five 12 months but less than 2 years ,  
six 2 years but less than 3 years ,  
seven 3 years but less than 5 years ,  
eight 5 years but less than 10 years ,  
nine 10 years but less than 15 years ,  
ten 15 years but less than 20 years ,  
eleven 20 years but less than 25 years ,  
twelve 25 years but less than 30 years ,  
thirtn 30 years but less than 35 years ,  
fourtn 35 years but less than 40 years ,  
fifteen 40 years or more )

**seekjob** Last week, that's the seven days ending Sunday the.....  
were you looking for a different or additional paid job? :  
yesno

**offsick** In the last 3 months have you had any days off work because  
of your own illness or injury? :  
yesno

**dayssick** Altogether, how many whole working days were you off sick  
in the last 3 months? :  
1..90

**introb** Introduction to Income and Benefits  
... and now a few questions on income and benefits  
This is of particular interest because it allows comparisons  
to be made each year between the income of people in Northern  
Ireland and Great Britain. : (CONTINUE) ;

---

**gross** Which number represents the TOTAL gross annual income from ALL sources of your HOUSEHOLD (SCROLL DOWN FOR FURTHER CODES) ?

:pounds = (A NIL ,  
 B Less than £3,000, say less than £60 per week ,  
 C £3,000 to £5,999, say £60 to £119 per week ,  
 D £6,000 to £9,999, say £120 to £199 per week ,  
 E £10,000 to £14,999, say £200 to £299 per week ,  
 F £15,000 to £24,999, say £300 to £479 per week ,  
 G £25,000 or more, say £480 or more per week )

**work** Which of the following numbers represents YOUR own annual gross or total EARNINGS before deduction of income tax and National Insurance contributions, (SCROLL DOWN FOR FURTHER CODES) ?

:pounds = (A NIL ,  
 B Less than £3,000, say less than £60 per week ,  
 C £3,000 to £5,999, say £60 to £119 per week ,  
 D £6,000 to £9,999, say £120 to £199 per week ,  
 E £10,000 to £14,999, say £200 to £299 per week ,  
 F £15,000 to £24,999, say £300 to £479 per week ,  
 G £25,000 or more, say £480 or more per week )

**benefits** Are you at present receiving any State Benefits ? :yesno;

**typeben** Which of the following benefits do you receive.. :

benekind = (childben Child Benefit ,  
 onepar Child Benefit - Lone Parent Rate (was One-Parent Benefit)  
 famcred Working Families Tax Credit (was Family Credit) ,  
 retire Retirement Pension or Old Age Pension ,  
 incsupp Income support ,  
 jsa Job Seekers Allowance (INCOME BASED) ,  
 unempben Job Seekers Allowance (CONTRIBUTORY) (was Unemployment Benefit) ,  
 sickben Incapacity Sickness Invalidity Benefit ,  
 attall Attendance Allowance ,  
 dla Disability Living Allowance ,  
 Diswk Disabled Persons Tax Credit (was Disability Working Allowance) ,  
 Invalid Invalid Care Allowance ,  
 widows Widowed Mother's Allowance, Widow's Pension, Widow's Payment or War Widow's Pension ,  
 matern Maternity Allowance ,  
 sevdis Severe Disablement Allowance ,  
 socfund Social Fund ,  
 iib Industrial Injuries Benefit (i.e. Industrial Death Benefit, Industrial Injuries Disablement Benefit or Reduced Earnings Allowance) ,  
 none None of above );

**amount** Please specify current weekly amount received in QBENFITS.TYPEBEN[I]?  
 PLEASE CHECK THAT THIS IS THE AMOUNT RECEIVED PER WEEK :  
 000.00..200.00 ;

**any** Do you receive any other State Benefit (eg Contributory Invalidity Benefit, Mobility Allowance, Guardian Allowance or Child's Special Allowance, etc) ? :yesno;

---

**benefit1** Please describe ? : string[40]

**benefit2** Please describe ? : string[40], EMPTY

**benefit3** Please describe ? : string[40], EMPTY

**BENAM** How much do you receive in total from these other benefits  
: 1..300.00 ;

**other** Do you have any other source of personal income  
apart from earned income or State benefits ? :yesno;

**amount** Please examine the list and choose which represents  
the annual gross or total amount of this income, (SCROLL DOWN FOR  
FURTHER CODES) ? :  
pounds = (A NIL ,  
B Less than £3,000, say less than £60 per week ,  
C £3,000 to £5,999, say £60 to £119 per week ,  
D £6,000 to £9,999, say £120 to £199 per week ,  
E £10,000 to £14,999, say £200 to £299 per week ,  
F £15,000 to £24,999, say £300 to £479 per week ,  
G £25,000 or more, say £480 or more per week )

**Finally** And now finally, i would like to ask you a couple of questions  
regarding religion : (CONTINUE)

**religi** Would you tell me what religion you are? :  
(yes Yes ,  
unwill Unwilling to answer ,  
none No Religion );

**denomin** What is the denomination? :  
(Cath Catholic ,  
Pres Presbyterian ,  
CoI Church of Ireland ,  
Meth Methodist ,  
Bapt Baptist ,  
FreeP Free Presbyterian ,  
Breth Brethren ,  
ProtNS Protestant - not specified ,  
OtherC Other Christian ,  
Jew Jewish ,  
OtherN Other Non-Christian );

**attend** How often do you attend your place of worship? :  
(Morewk More than once a week ,  
Leastwk At least once a week ,  
Leastfn At least once a fortnight ,  
Leastmth At least once a month ,  
twomon At least once every few months ,  
Leastyr At least once a year ,  
Less Less often ,  
Never Never ,  
Unable Unable to attend );

---

**ethnic**            To which of these groups do you consider you belong?  
Ethnic group :  
(White,  
Chinese,  
trav    Irish Traveller ,  
Indian,  
pakis   Pakistani ,  
bang    Bangladeshi ,  
blackc   Black - Caribbean ,  
blacka   Black - African ,  
mixed   Mixed ethnic group ,  
none    none of these );

---

---

## **DERIVED VARIABLES**

### **CLASSIFICATORY VARIABLES**

**AGEGRP1** Age group of respondent

Value	Label
1624.00	16-24
2534.00	25-34
3544.00	35-44
4554.00	45-54
5564.00	55-64
6574.00	65-74
75120.00	75+

**AGEGRP2** Age group of respondent

Value	Label
1644.00	16-44
45150.00	45+

**AGEGRP3** Age group of respondent

Value	Label
1644.00	16-44
4564.00	45-64
65130.00	65+

**AGEGRP5** Age group of respondent

Value	Label
1634.00	16-34
35150.00	35+

**BOARD** Health board area

Value	Label
1.00	Eastern
2.00	Northern
3.00	Southern
4.00	Western

**ECOACTIV** Employment status

Value	Label
1.00	Employed
2.00	Unemployed
3.00	Economically Inactive
8.00	Refusal
9.00	Dont know

---

**RELIGION** Religion

Value	Label
100.00	Catholic
200.00	Protestant
300.00	Other

**RECSEG** SEG (socio-economic group recode)

Value	Label
1.00	Professional/ managerial
2.00	Skilled non-manual
3.00	Skilled manual
4.00	Partly skilled
5.00	Unskilled
6.00	No seg, ref.etc, armed forces
98.00	Refusal
99.00	Dont know

**HIQUAL** HIGHEST EDUCATION QUALIFICATION GAINED

Value	Label
1.00	No Qualifications
2.00	Degree
3.00	Higher Education
4.00	GCE A Level or equiv
5.00	GCSE A-C or equiv
6.00	GCSE D-G OR equiv\comm\app
7.00	Other Qualifications
8.00	Missing

**MANONMAN** Manual or non-manual Socio-Economic Group

Value	Label
1.00	Non-manual
2.00	Manual
3.00	No seg
8.00	Refusal
9.00	Dont know

---

---

## PHYSICAL ACTIVITY VARIABLES

**RECWALK2** walks of 2 miles or more in last 4 weeks

Value	Label
.00	0
1.00	1 - 4 times
2.00	5 - 8 times
3.00	9 - 12 times
4.00	13 - 16 times
5.00	17+ times
998.00	Refusal
999.00	Dont know

**RECWALK1** walks of between 1 and 2 miles in last 4 weeks

Value	Label
.00	0
1.00	1 - 4 times
2.00	5 - 8 times
3.00	9 - 12 times
4.00	13 - 16 times
5.00	17+ times
998.00	Refusal
999.00	Dont know

**REWALK2M** How often have you done a walk of 2 miles or more in the last 4 weeks

Value	Label
.00	None
1.00	Less than once a week
2.00	At least once a week

**REWALK12** How often have you done a walk of 1-2 miles in the last 4 weeks

Value	Label
.00	None
1.00	Less than once a week
2.0	At least once a week

**WALK** How often respondent walks at least one mile per week

Value	Label
.00	None
1.00	Less than once a week
2.00	At least once a week

**RECOMM2** Recommended physical activity level (at least 30 mins a day 5 days a week)

Value	Label
1.00	Above recommended
3.00	Below recommended
9.00	Dont know

---

**SEDENT2** Sedentary level (sedentary is no activity lasting 20 minutes on one occasion in the previous seven days)

Value	Label
1.00	Sedentary
3.00	Above sedentary
9.00	Dont know

**PHYACT** Level of physical activity

Value	Label
1.00	Sedentary
2.00	Intermediate
3.00	Above recommended levels

---

---

## SMOKING AND DRINKING VARIABLES

**ALCWKTOT** Weekly total of alcohol consumption (units)

**DRINKER** drinking status of respondent

Value	Label
1.00	current
2.00	never drank
3.00	used to drink
4.0	question not asked

**MLWKBAND** Alcoholic units per week in bands (men = 21 units per week)

Value	Label
1.00	Males within recommended level
2.00	Males above recommended level

**FLWKBAND** Alcoholic units per week in bands (women = 14 units per week)

Value	Label
1.00	Females within recommended level
2.00	Females above recommended level

**DRLEVEL** Drinking levels (Men = 21 units per week and women = 14 per week)

Value	Label
1.00	Within recommended level
2.00	Above recommended level
4.00	Ex drinker
5.0	Never drank

**AMTDRANK** Quantity of alcohol consumed per week

Value	Label
1.00	Within recommended level
2.00	Above recommended level

**DANGER** dangerous drinking levels (50 units a week for men 35 for women)

Value	Label
1.00	Above dangerous levels
2.00	Below dangerous levels

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**DRINKREC** Drink recode

Value	Label
1.00	Low
2.00	Moderate
3.00	Fairly high
4.00	High
5.0	Non-drinker

**DRINK** Drinking status (Weekly consumption)

Value	Label
1.00	Non-drinker
2.00	Low (0-10 units)MEN
3.00	Low (0-7 units)WOMEN
4.00	Moderate (>10-21 units)MEN
5.00	Moderate (>7-14 units)WOMEN
6.00	Fairly high (21-50 units)MEN
7.00	Fairly high (14-35 units)WOMEN
8.00	High (Over 50 units)MEN
9.00	High (Over 35 units)WOMEN
10.00	Question not asked

**HEALTHDR** Drinking status recoded

Value	Label
2.00	Never drank
3.00	Ex-drinker
4.00	Not asked
5.00	Within recommended levels
6.0	Above recommended levels

**SMOKER** Ever smoked cigarettes

Value	Label
1.00	Current
2.00	Ex-smoker
3.00	Never smoked
4.0	Question not asked

**AVCIGS** Average Cigarettes per day (Number)

**AVCIGBD** Average Cigarettes per day (Bands)

Value	Label
1.00	1-9
2.00	10-19
3.00	20+
5.00	Ex-smoker
6.00	Never smoked
7.00	Question not asked
998.00	Refusal
999.00	Dont know

---

**SMOKE** Smoking status

Value	Label
1.00	Non-smoker
2.00	Question not asked
20.00	20 or over
119.00	1-19 a day

**HEALTHSM** Smoking status recoded

Value	Label
1.00	Heavy smoker
2.00	Ex-smoker
3.00	Never smoked
4.00	Not asked
5.00	1-19 cigs a day

**RSMOKERS** Smoker or non-smoker

Value	Label
1.00	Current
2.00	Non-smoker
3.00	Not asked

---

## MENTAL HEALTH AND WELLBEING VARIABLES

**GHQ12FIN** (GHQ12 score 0 = Happy, 1-3 = not depressed and 4+ = depressed)

Value	Label
.00	Happy
1.00	Not Depressed
2.00	Depressed

**SOSUPPOR** Social support score (used to create scale below)

**SUPPBAND** Social support

Value	Label
100.00	Severe Lack (social support score of 1-17)
200.00	Some Lack (social support score of 18-20)
300.00	No Lack (social support score of 21-29)

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## SEXUAL HEALTH VARIABLES

**RFIRSEX** First sex in age groups (Age of first sexual intercourse)

Value	Label
1.00	11-15
2.00	16-20
3.00	21-25
4.00	26-30
5.00	31+
97.00	Hasn't happened yet

**LASTSEX** Last occasion of sexual intercourse

Value	Label
1.00	In the last seven days
2.00	Between 7 days and 4 weeks ago
3.00	Between 4 weeks and 3 months ago
4.00	Between 6 months and 1 year ago
5.00	Between 1 and 5 years ago
6.00	More than 5 years ago
8.00	Refusal
9.00	Don't know

**FIRSTOCC** Was this the first occasion with that partner or not

Value	Label
1.00	Yes
2.00	No
8.00	Refusal
9.0	Dont know

**USECOND** Was a condom used on that occasion

Value	Label
1.00	Yes
2.00	No
8.00	Refusal
9.00	Dont know

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---

## HEALTH AND ILL-HEALTH VARIABLES

**JOINTS** Location of recurrent joint trouble

Value	Label
.00	Question not asked
1.00	Upper body only
2.00	Lower body only
3.00	Upper and lower body

**ANGINA** Have you ever suffered from angina

Value	Label
1.00	Yes
2.00	No

**ASTHMA** Have you ever suffered from asthma

Value	Label
1.00	Yes
2.00	No

**DIABETES** Have you ever suffered from diabetes

Value	Label
1.00	Yes
2.00	No

**HIGHBP** High blood pressure

Value	Label
1.00	No high BP
2.00	High BP other than during preg
3.00	High BP during preg and other
4.00	High BP only during pregnancy

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**NORTHERN IRELAND  
HEALTH AND SOCIAL WELLBEING SURVEY 2001**

**INTERVIEWER INSTRUCTIONS**

## **CONTENTS**

1. Background and aims
2. The survey
3. Summary of survey design
  - 3.1 Survey design
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4. Questionnaire
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  - 4.2 Individual section
    - 4.2.1 Miscellaneous section
    - 4.2.2 Education
    - 4.2.3 Further education
    - 4.2.4 Qualifications
    - 4.2.5 Employment
    - 4.2.6 Incidence of common conditions
    - 4.2.7 GHQ12, social support
    - 4.2.8 Smoking and drinking
    - 4.2.9 Parenting
    - 4.2.10 Contraception and sexual health

## **1. BACKGROUND AND AIMS**

The Northern Ireland Health and Social WellBeing Survey 2001 is the second such survey commissioned by the Department of Health and Social Services and the Northern Ireland Health Boards. The survey's objective is to monitor trends in the population's health over time. It is very similar to the Health Survey for England which began in 1991 and is repeated every year. The N.I. Health and Social WellBeing was first asked in 1997 and will be repeated every 3 to 4 years.

The Regional Strategy for N.I. Health and Personal Social Services (1991) set out key health targets in a number of areas. The aim in setting these targets is to increase people's life expectancy and to improve the quality of their lives. It was recognised that a health strategy for improving life quality involved a variety of approaches, designed not only to reduce the amount of ill-health (through high quality health services, healthier lifestyles and improved physical and social environments) but also to alleviate the effects of ill health.

Little systematic information has hitherto been available about the state of the population's health, or about the factors that affect it. There are statistics on the number and causes of deaths. Other statistics (such as hospital admissions) are derived from people's contacts with the National Health Service, but these statistics are concerned only with very limited aspects of health. For example, they are likely to record the particular condition treated rather than the overall health of the patient. While information is also available from other sources, such as surveys, it tends to deal with specific problems, not with overall health. Wider-ranging surveys fail to provide measures of change over time.

We therefore do not have a clear picture of the health of the Northern Ireland population as a whole, or of the way it may be changing. It has not been possible to say with any certainty whether people are getting generally healthier or less healthy, or whether their lifestyles are developing in ways that are likely to improve or damage their health.

Good information is vitally needed for formulating health policies aimed not only at curing ill-health but also at preventing it. Prevention is, from every point of view, better than cure. Good information is also essential for monitoring progress towards meeting health improvement targets. Consequently, the Department of Health and Social Services and the Regional Health Boards decided that a major health survey should be carried out in order to monitor the country's state of health so that trends over time could be noted and appropriate policies planned.

The Health and Social WellBeing Survey is that survey. It will play a key role in ensuring that health planning is based on reliable information. As well as monitoring the effectiveness of government policies and the extent to which targets are achieved, the survey will be used to help plan NHS services to meet the health needs of the population.

## **2. THE SURVEY**

The Northern Ireland Health and WellBeing Survey involves interviews with a selected sample of around 5,000 private addresses. The fieldwork period for the survey will run from the 19<sup>th</sup> of February to the end of June 2001 with allocations being issued on a 4 weekly basis.

The survey is being carried out by the Central Survey Unit on behalf of the Department of Health and Social Services and the Health Boards. The survey focuses on a range of different health issues each time it is carried out, with topics repeated at suitable intervals to monitor changes over time. One of the issues regularly studied by the Survey is cardiovascular disease. Cardiovascular disease (including heart attacks and strokes) is the largest single cause of death in Northern Ireland. Even when it does not kill, it brings ill-health and disability to thousands of people every year.

Cardiovascular disease is thus an issue of great importance. It is also an issue that lends itself to study in a survey because there are a number of measurable indicators of cardiovascular conditions, and specific factors that put people at increased risk. Action can be taken to reduce risk levels.

### **SUMMARY OF SURVEY PURPOSE**

The aim of the survey is to provide a baseline against which future trends in health can be measured. Specific aims include:

- estimating the proportion of adults in Northern Ireland who have particular health conditions
- estimating the prevalence of certain risk factors associated with these conditions, and looking at the extent to which combinations of risk factors are found
- examining the variation in risk factors between population sub-groups.

This will help to:

- inform policy on preventive and curative health
- monitor change overall and among certain groups
- monitor progress towards the health targets set in the "Regional Strategy for NI Health and Personal Social Services, 1992-97".

### 3. SUMMARY OF THE SURVEY DESIGN

#### 3.1 Survey Design

The Health and WellBeing Survey is a survey of people aged 16 and over living in private residential accommodation in Northern Ireland. All persons aged 16 and over should be interviewed at each address. The sample of approximately 5,000 addresses has been selected from the Valuation and Lands Agency list of addresses.

**Fieldwork must be completed within the specified field period. Due to the large allocation and reallocation each month, can I take this opportunity to stress that strict attention must be paid to the dates for returning disks and that this will be monitored within the office. Therefore it is essential that you make initial contact at all addresses early in the field period.**

**There will be no physical measurements or blood samples in this year's survey.**

An advance letter will be sent to each address explaining briefly the survey and its purpose.

#### 3.2 The interviewer visit

The interviewer will attempt to interview each person aged 16 and over in the household. The following topics are covered:

***Household section***

***Individual section***

*General health*

*Lifetime incidence of common conditions*

*Physical activity*

*Neighbourhood and community involvement*

*Stress*

*GHQ12* - (self completion)

*Social Support* - (self completion)

*Smoking and drinking* - (self completion for 16 and 17 yr old only)

*Parent problems*

*General background information (eg education and employment)*

*Contraception and Sexual health - (self completion)*

*Religion*

*Ethnicity*

### 3.3 Field Procedures

#### 1. Address Allocation

This is a sample of addresses. Surnames are given simply as an aid to your first contact with the household and as a guide to the correct address. If the people shown on your list have moved, interview whomsoever is living at the address now.

#### 2. Field Period

**The survey will run for approximately 41/2 months beginning on 19<sup>th</sup> February. The allocation will be on a 4 week basis beginning on this date.**

#### 3. Disks

3 different colours of disks will be used during Fieldwork:

Red - Daily backup disk;  
Yellow- Weekly backup disk.  
Green – Allocation disk

#### 4. Backing Up

It is essential that each day's work is backed up onto the red backup disk. Use the procedure described during training. A backup onto the yellow disk should be completed at the end of each week's work and returned to CSU as described below.

#### 5. Return of Work

**Work must be returned on a weekly basis on a yellow disk.** Each week the relevant yellow disk should be posted before midday on Friday, to arrive with Central Survey Unit no later than the following Monday morning.

For posting, disks should be placed inside a transit box; the box should be placed in an envelope clearly labelled to indicate that it contains computer disks. Do not label or seal boxes.

#### 6. Advance Letters

Advance letters have been sent to all addresses in the sample. You should have several blank copies of the advance letter. These can be given to any household which has not received an advance letter. Please contact headquarters for further supplies.

7. **Problem Solving**

In the event of a problem which cannot be resolved using the instructions provided please contact a Field Trainer. Thereafter, if necessary, contact headquarters.

8. **General Rules**

- (a) Visit **every** address on the list. Addresses should not necessarily be interviewed in numerical order but grouped for economy.
- (b) If you are unable to find the address listed do not substitute another address but refer to Headquarters immediately.
- (c) Always show your Authority Card to the informant.
- (d) Always stress that all information is confidential.
- (e) Give an explanation of the Survey and how the address came to be selected.
- (f) Do not interview on the doorstep.
- (g) Record all answers at the time of conducting the interview.
- (h) Leave a Purpose Leaflet at all addresses visited including refusals. Do not use the Leaflet as a means of introducing the survey - leave it at the end of the interview.
- (i) Complete a calls and outcome record for every address/household on the list. When a final outcome has been reached at an address complete the allocation sheet and return it at the end of the week to CSU.
- (j) Three calls, at varying times of the day, must be made before an address can be classified as a non-contact. Your calls at each address should be spread across the field period and you should make morning, afternoon and evening calls to each address. A household which is going to be away for the duration of the field period and cannot, therefore, be contacted counts as a circumstantial non-contact.
- (k) There are no restrictions on overtime working, bar Sunday.
- (l) Wage claims should be returned weekly in small business reply envelope.
- (m) Notify Headquarters immediately if there is a delay in the fieldwork.
- (n) Study time of 2 hours will be paid for this survey.

9. **Eligibility of Addresses**

(a) We are interested only in private households; thus any address which is not a private residence, whether in whole or in part, should be disregarded:-

**BUT NOTE**

- (1) A house or flat with a shop is a private residence.
- (2) If the address is a school or business premises (eg offices) there may be a resident caretaker; if so, interview the caretaker's household.
- (3) Interview the owner/proprietor of a guesthouse/private hotel if the owner/proprietor runs it and lives on the premises.

**EXCLUDE**

- (1) hostels.
- (2) institutions, eg schools, hospitals (but see (2) above).
- (3) business premises (but see (2) above).
- (4) hotels (but see (3) above).
- (5) demolished houses.
- (6) derelict and empty houses.

Return details of all ineligible addresses to Headquarters immediately, fully detailing the reasons for reaching your decision.

**Multi-Household Addresses**

- (b) If when you have located the address you find that the accommodation has been divided up into separate self-contained units (eg a large house divided into separate self-contained flats), then select a household as follows:-

STEP 1: list all occupied dwelling units at address in flat/room number order,

or

from bottom to top of building, left to right, front to back:

STEP 2: If there are 2-12 units use the selection table below. At the DU row find the number corresponding to the total number of Dwelling Units, circle the number below this. This is the dwelling unit at which the interview is to be completed.

NUMBER OF DWELLING UNITS	1	2	3	4	5	6	7	8	9	10	11	12
SELECT	1	1	2	3	4	4	2	7	6	8	6	6

If there are 13+ dwelling units at the address phone headquarters

10. **Household Definition**

(a) Once you have established an eligible address and made contact it is important to establish the household who live at that address.

A household is defined as a single person or group of people who have the address as their MAIN or only address and who either:-

(1) Share one meal a day. (This does not necessarily imply that they must always sit down to eat together, but can be that the food is bought or provided on a common basis.)

OR

(2) Share living accommodation:

- (i) accommodation may still be regarded as shared where the address does not have an actual living room which is separate from the kitchen (ie where the main living room forms part of the same room as the kitchen);
- (ii) a household can be treated as one if the living room is also used as a bedroom;
- (iii) never regard as one household solely on the basis of a shared kitchen and/or bathroom.

(b) **Multi-households are best defined as a group of people who reside at a dwelling but do not share living accommodation or food/eating arrangements.**

## 4. The Questionnaire

The questionnaire consists of three sections. These are:

- (1) A Household Section/Schedule
- (2) An Individual Section/Schedule
- (3) A Proxy Section/Schedule

### 4.1 Household Schedule

#### Eligibility

The information in the Household Section should be obtained from the Head of Household or his/her spouse.

#### Eligibility of Individuals

##### Number in household (NUMPERS):

At the start of the grid, the total number of persons in the household (i.e. total number of adults and children) must be entered. Before completing this please be careful to determine who are eligible members of the household. It is normal for the person being interviewed to include in the household total, people who are ineligible according to NIHSWB Rules, for example adults or children who have been away from the house for 6 months.

The inclusion of ineligible members of the household is a problem that causes difficulty later, not only for analysis but also for interviewers when they try to remove this person from the household grid or complete the questionnaire.

#### Establishing residence

The first job is to find out who is to be treated as resident at the address for the purposes of the Survey. The majority of individuals will have only one address and will be included without question. Anyone with more than one address should be included at the address they regard as their **main** one. However, the following special rules take priority and should be applied in all cases.

- (1) Adults (i.e. persons aged 16 and over) who live away from home for the purposes of either work or study and come home only for holidays or weekends should NOT be included at their parental address.

Under this rule you should exclude students away at college or boarding school during term-time and those working away from home on a permanent basis - even if they are at home at the time of the interview.

Children working away from home in a **temporary** job (but see (2)) should be included in the parental household, as should children under 16 at boarding/special schools.

- (2) Anyone who has been away from the address **continuously** for 6 months or more should be excluded.

Under this rule, exclude anyone who has been in hospital or prison for 6 months or more, members of the forces on long tours of duty, children who have been in care for an extended period and people who have worked away from home for 6 or more months.

- (3) Include visitors if they have been at the address for **at least 12 months** even if they have a residence elsewhere.

In the case of newcomers, e.g. married children, mother-in-law, etc., if they have moved into the household and regard it as their **main** residence now, then include them.

In all other cases the question of whether or not the address is the main residence should be decided by the respondent.

Include as resident at that address:

- (a) people away on holiday, away on business or in hospital, **unless** they have been living away from the address **continuously** for 6 months or more;
- (b) children aged under 16 **including** those away at boarding or other schools.

Fill in the Relationship to HoH by starting with the Head of Household.

**Head of Household (HoH)**

The HoH must by definition be a member of the household, and is the person who owns the household accommodation OR is legally responsible for the rent OR has the responsibility for the accommodation.

If none of the above apply (e.g. a separated woman or joint owners) , the HoH is the person whom the adults agree to be the HoH. Generally it is the husband, or the elder of 2 persons of the same sex.

In the case of a single person sharing (e.g. students, unmarried employees, etc.), it is the person who is legally responsible for the accommodation/rent/contract/etc.

**Listing Members** After entering in the HoH all other persons are entered in descending order of age, so that the next person will usually be the spouse of the HoH (in order of age), followed by any other members.

**Details of Household** Marital Status - You should ask this question as a running prompt keeping **strictly** to the order indicated.

Note also that the definition of married is what the persons themselves define as married.

If someone says they are married and there is no spouse/partner in the household please check if the partner is away from home working or for some other reason. If they have been away continuously for 6 months or more they are not included as resident at the address. However, we need to know as a check that the Marital Status has not been miscoded.

If someone says they are married and living with husband/wife (rather than separated) although there is no spouse in the household you may record them as married and living with husband/wife, but please add a comment in the questionnaire.

Do not probe 'separated'. Should a respondent query the term, explain that it covers any person whose spouse is living elsewhere because of estrangement (whether the separation is Legal or not)

**Cohabiting** Code both members of the same sex couple as cohabiting (Code 3).

## **Relationship Grid**

You may want to introduce this section. A possible introduction is: "There are a lot of changes taking place in the make-up of households/families and this section is to help find out what these changes are. I'd like you to tell me the relationship of each member of the household to every other member".

The section must be asked for all households consisting of more than one person. Please ask in every case. You should not make assumptions about any relationships.

The Blaise program works out the ordering of the questions for you. It works down the grid, asking about the relationship of each person in the household to every other household member. It asks about the relationship of person 02 to person 01, person 03 to person 01 and person 02, person 04 to person 01, person 02 and person 03 and so on until you have completed the grid for the entire household. Record the relationship according to the codes on the screen. Treat relatives of cohabiting members of the

household as though the cohabiting couple were married, (unless the couple are a same sex couple) ie. the mother of a partner is coded as mother-in-law. For same sex cohabiting couples the mother of a partner should be coded as 'no relation'. Other relatives include cousins, nieces, nephews, aunts and uncles.

You should probe on this question, but be sensitive. It may be that someone described as a 'son' or 'brother' earlier is actually a stepson or half-brother. Where possible, we want to know the true relationship. If you have doubts about any relationship, use the notepad facility to record as much information as possible to allow the changes to coding later if appropriate.

Half brothers/sisters should be coded with step-brothers/sisters.

A warning will appear if you enter information concerning a relationship which conflicts with information in the Household Box; for example, if a stepchild is older than a step-parent or if a same-sex cohabite is entered. Check the answer with the respondent and, if the information is correct, override the warning, by typing "S".

**Family Unit** Figures collected by a number of Government departments relate to families rather than to households. Consequently it is necessary to group household members into family units.

A FAMILY UNIT can consist of:

- a single person;
- a married couple on their own;
- a married couple/lone parent and their never-married children, provided these children have no children of their own;
- one parent only, e.g. a divorced daughter without children.

Generally it is the nuclear family.

A brother and sister whose parents are not part of the household would form two separate family units.

The HoHs details should be entered first. All other household members should be entered in order of age, e.g. :

<u>Per No</u>	<u>Relationship to HoH</u>	<u>Age</u>	<u>Computed Family</u>
<u>Unit</u>			
01	HoH	59	1
02	Mother	82	2
03	Wife	57	1
04	Son (unmarried)	30	1

The calculation of family unit is now completed automatically by the computer. It is essential that you check the computation of family units, which is displayed on the screen, before you move on to the next question.

- (a) In general, family units cannot span more than two generations, i.e. grandparents and grandchildren cannot belong to the same family unit. The exception to this is where it is established that the grandparents are responsible for looking after the grandchildren (e.g. while parents are abroad)
- (b) Adopted and step-children have the same family unit number as their adoptive/step-parents. Foster-children should be given a family unit number separate from that of the foster-parents - no matter what age.
- (c) Where 'cohabiting' is spontaneously mentioned write in the relationship to head of household as "cohabitee", "boy -friend", "common-law husband/wife" - where mentioned and treat as one family unit. If in any doubt give FULL details.

## **4.2 Individual Section**

### **4.2.1 Miscellaneous Section**

#### **Purpose of Section**

The basic rationale of this section is to obtain up-to-date information on the sizes of the respective communities in Northern Ireland since this impinges on many Government policy areas e.g. health, housing, education and employment. Religious affiliation in Northern Ireland tends to define two groups with distinctly different values and attitudes about many aspects of life, not just political; for example, it has been found in EEC surveys that the two groups differ radically in their views on what causes poverty.

Respondents are asked to indicate their religion.

A question regarding possession of mobile phones is asked of every respondent in order that 'personal' mobile phone usage may be assessed.

Questions regarding Internet access have been placed in both the household and individual sections to get an estimate of the number of people who have Internet access at home or at work.

**NB:** In the case of an individual accessing the internet using a portable laptop computer (provided by an employer) at home and at work, please code both work and home options and any others that also apply.

### **4.2.2 Education**

#### **Purpose of Section**

This section is designed to provide information about the education of the population. Apart from the Department of Education, other departments will use this information as background material. The information on qualifications, in conjunction with data from the income section on earnings is used by the Department of Education as part of their work on the rate of return to the economy of expenditure on higher education.

**Notes on further education and qualifications are given below :**

#### **Age Left School**

**Note** that this is the age at which the respondent left elementary, secondary or grammar school, **not** a college of further/higher education.

### 4.2.3 Further Education

Further education includes:

- any course attended at any type of college of further education, university, teacher training establishment, polytechnic etc. (including secretarial courses)
- Open University courses.
- Training given to nurses, physiotherapists, radiographers, and similar paramedical professions.
- Day-release courses.
- Sandwich and block-release courses (Sandwich courses tend to be up to 6 months in college and 6 months at work; block-release courses average 8 weeks or less in college per year).

Further education excludes:

- In-service training courses.
- Leisure classes (if queried these are courses not normally leading to an examination or (qualification)
- Vocational training given by an employer. If in doubt whether to include or not, code as 'Yes' and make a note.
- Studying on one's own without attendance at any college (again with the exception of the Open University)

### 4.2.4 Qualifications

- (a) If a subject was passed more than once at the same level, count as once only.
- (b) In the case of GCSE count all according to grade (grades A-C and D-G) . Where GCSEs have been obtained but grades cannot be offered, record these as 'Don't know grade' . The first GCSE examinations in Northern Ireland took place in summer 1988 (courses began in Autumn 1987)
- (c) In the case of CSE (where there is no pass or fail), count all according to grade. This examination started in NI in 1973.
- (d) In the case of GCE 'O' Levels, up until 1975 pass grades were 1-6 inclusive, and fail grades were 7, 8 and 9. Since 1975 a five-point grading scale has been operating; grades awarded are now A-E with no pass or fail. In both the former and the more recent system candidates could receive an ungraded result which would not appear on their certificate. This, along with the previous 7, 8 and 9 grades are to be considered as fails. The important point is that we require examinations passed, not

those entered for. The number of Grades 1-6 and Grades A-C should be recorded separately.

(e) If a subject was sat at 'A' Level but only an 'O' Level pass was awarded, count this as an 'O' Level (coded as '1-6' if gained before 1975, and 'A-C' if gained in 1975 or later)

(f) Nursing qualifications: First Aid Certificates (Red Cross, St John's Ambulance) are not accepted and should not be included. Health Visitors', Nursery Nurses' and Dental Nurses/Hygienists' qualifications should be coded 'other', and details given. If in doubt about a nursing qualification, enter as nursing qualifications and give details.

(g) Examinations which may be included ('other') are Leaving Certificate (awarded in Eire), as well as Scottish educational qualifications. Another examination which you may encounter this year is 'Advanced Supplementary'. This examination was introduced in NI last year. An 'Advanced Supplementary' qualification is equivalent to half an 'A' level i.e. the course is to 'A' standard but only covers about half of the material required for 'A' level. As yet 'Advanced Supplementary' courses are not very popular in NI. Only about 30-40 people entered 'Advanced Supplementary' examinations last year. For this reason we are including this qualification in the 'other' category this year. If the exam becomes more popular over the next few years then we will eventually include it in a separate category.

If more than one type of 'other' qualification has been obtained, specify all fully.

## 4.2.5 Employment

### Purpose of Section

This survey is one of the main sources for supplying the Department of Economic Development with information on the size and composition of the workforce and on the extent of unemployment, which is a grave social and economic problem in NI. When linked with other sections these questions help economic planners by, for example, exploring the relationships between peoples' qualifications and the type of employment they follow.

The first question asked on the Employment Section concerns the **perceived** economic activity status of the respondent.

Include as 'paid work last week':

- employment for **any** number of hours, including Saturday jobs and casual work, e.g. baby-sitting, running mail-order clubs, etc.

**NB:** Some respondents may not consider this to be 'serious' work, so please be prepared to probe those to whom you feel this may be applicable, e.g. housewives with dependent children;

- anyone who was paid a wage or salary by an employer while attending an educational establishment;
- wives working for **any number of hours** in their husbands' businesses (and vice versa) as long as they were **paid**, i.e. received (or will receive) an amount of money in remuneration or a share in the profits;
- wives working **unpaid** in their husbands' businesses (and vice versa) provided they work for **15 hours or more** per week;
- anyone else working in a friend's or relative's business as long as they were paid, i.e. received (or will receive) an amount of money in remuneration or a share in the profits;

NB If the respondent is in full time education, code 'none of these' at the question asking about what you were doing last week (**ANYWORK**) unless attendance at full time education is a condition of employment in which case the classification should be paid employment.

Respondents who indicate that they are on Government-sponsored schemes, e.g. New Deal, Jobskills, etc. should also be coded as 5 ('none of these'). If, however, someone indicates that they were in paid work last week but it becomes apparent later that they had actually been on a Government Training Scheme, you should not recode the first question. The idea behind the first question is to tap **perceived** economic activity.

Individuals may be absent from work last week for a number of reasons. Include any person who was absent from work because of holiday, strike, sickness, maternity leave, lay-off, etc., provided that he/she has a job to return to with the same employer. Do not include those receiving redundancy payments who have no job to return to.

Do not include people who have a job fixed up but who have not yet started work in it; these people should be coded 'waiting to take up a job'.

#### **'Looking for work'**

- include anyone who was out of employment but actively seeking work last week, e.g. registered at a Government Job center, Employment Office or Careers Office, or at a private employment agency, or answering advertisements, advertising for jobs, etc.
- include respondents 'on the books' of private employment agencies.
- include those doing voluntary work if they are **also** looking for work.

#### **'Intending to look for work but prevented by temporary sickness, etc.'**

- exclude anyone whose temporary sickness or injury has already lasted longer than 28 days (i.e. 4 weeks); these people should be coded as 'None of these'.

### **‘None of these’**

- include anyone who was economically inactive last week, i.e. neither employed nor seeking work.
- include those who worked only for payment in kind, e.g. doing domestic work in exchange for board and lodging but without any cash payment.
- include people who received on-the-job unpaid training, e.g. physiotherapists.
- include persons doing voluntary work for which they receive no payment (other than out-of-pocket expenses) and who are not looking for work.
- include seasonal or casual workers who did not work last week, if none of the codes 3-5 apply.
- include students receiving full time education.

The Question (**SCHEMES**) asks about whether or not over the last 7 days you were on any of a number of schemes. Notes on some of the schemes which may be mentioned are set out below.

## **Notes on Training Schemes**

### Job Skills:

Job Skills is an initiative developed to provide an integrated training programme for both young people entering the labour market and unemployed adults.

### New Deal

The New Deal for 18-24 year olds was introduced in Northern Ireland on 6th April 1998. Its primary aim is to help the young adult unemployed to find sustained employment through a series of initiatives designed to increase their employability and equip them with the relevant skills for the labour market. The New Deal for 25+ was introduced in Northern Ireland in June 1998.

### Worktrak/Action for Community Employment (ACE Schemes)

Worktrak is aimed at the Long-Term Unemployed i.e. those unemployed for at least 12 months. It is intended as a successor to Action for Community Employment (ACE Schemes). Worktrak employment allows the unemployed to earn a wage (in line with the National Minimum Wage Regulations) while improving prospects of finding and securing permanent employment.

### Enterprise Ulster

Enterprise Ulster is a statutory corporation established in 1973 for the purpose of creating employment. The corporation is presently concerned with the provision of

employment, training and work-related experience for the long-term unemployed which will enhance their future employment prospects in the open market.

#### Community Business Ventures

CBVs provide job training and enterprise opportunities to local residents to support the development of community orientated and owned businesses.

#### Future Managers Training Schemes

A range of programmes are available, aimed at equipping future managers, including students, undergraduates and graduates, with the skills and experience they need to succeed in industry. (Programmes included are Business Education Initiative, Rapid Advancement Programme, Premiere, Industrial Scholarship Scheme and Explorers).

#### Management Training and Enterprise Schemes

A number of Schemes are available, which provide training for unemployed person who wish to enter or re-enter management or start their own businesses, e.g. the Overseas Marketing Programme, the Enterprise Allowance Scheme and the Management Development Scheme. The Overseas Marketing Programme is provided in conjunction with the Training and Employment Authority in the Republic and supported by the International Fund for Ireland. The Enterprise Allowance Scheme is designed to help unemployed people who wish to start up business. The Management Development Scheme is designed to encourage firms to identify all of their management training needs, prepare a management training plan, and to undertake management and training on a systematic basis, in order to improve managerial competencies and achieve greater competitiveness.

#### Government Training Centers

Training Centers provide high quality off-the-job industrial skills training for young persons and adults.

### **Main job**

If a person holds more than one job concurrently, then the job to be entered is the 'main job', i.e. the most remunerative one. Unemployed persons who have had a previous job should be asked for details of their last job, even though they may be waiting to take up another job. However, if a respondent is waiting to take up their first-ever job, then note details of the job they are waiting to take up.

#### Economically inactive

Those who answer 5 ('none of these') at ANYWORK and 2 ('no') at SCHEMES are asked what they were doing last week at the question IACTIV.

'Last week' means the week ending last Sunday.  
Please note the following points:

- Going to school or college

During vacations students should still be coded as 'going to school or college'. If their return to college depends on passing exams you should code them as going to school or college on the assumption they will be passed.

Persons who are paid a wage or salary by an employer while attending school or college and where attendance at school/college is a condition of employment are **excluded** - they should have been coded as 'working' at the first question.

- Permanently unable to work

This category can only apply to those under the state retirement age, i.e. to men aged 16-64 and women aged 16-59. Only include persons whose inability to work is due to health problems or disablement. Persons who are permanently unable to work because of domestic responsibilities should be coded as "looking after the home or family".

- Retired - Men 65+, Women 60+

Only include people above the official state retirement age who have retired from their full time occupation and are not seeking further employment of any kind. Thus women who have ceased work at a comparatively early age in order to become 'housewives' should be excluded from this category.

Note that a retired person who was ill or in hospital last week should still be coded as retired.

- Retired - Early Retirement

Only include people **below** the official state retirement age who have taken early retirement from their full time occupation and are not seeking, further employment of any kind.

- Looking after the home or family

This covers anyone who last week was involved mainly in domestic duties, provided this person has not already been coded in an earlier category. There can be more than one person in a household looking after home or family.

Note that a person looking after the home or family who was ill or in hospital last week should still be coded as looking after the home or family.

- Doing something else

Include those for whom the earlier codes are inappropriate, e.g. people aged over 24 who are at industrial rehabilitation centers.

Notes on collecting details of employment - i.e. job title, industry etc.

We need **full and detailed information of both occupation and industry** in order to classify a person's job into the three different coding frames of :

- SEG - Socio-economic Group
- SIC - Industrial Group
- SOC - Occupational Group

### **Standard industrial classification**

Please note that we need job title, a full description of the work done, the main activity, level of skill and level of responsibility. Probe for details, especially in the case of ambiguous job titles such as "engineer" and "clerk" - the latter may range from a lowly counter clerk to the more prestigious Town Clerk. If the person is a member of the Armed or Security Forces, please give their rank.

The Standard Industrial Classification (given below) is used by the coders to group industries. This may be helpful in working out what questions to ask to identify the industry.

SIC (92)

- A Agriculture, Hunting and Forestry
- B Fishing
- C Mining and Quarrying
- D Manufacturing
- F Electricity, Gas and Water Supply
- F Construction
- G Wholesale and Retail Trade; Repair of Motor Vehicles, Motorcycles and Personal and Household Goods
- H Hotels and Restaurants
- I Transport, Storage and Communication
- L Financial Intermediation
- K Real Estate, Renting and Business Activities
- L Public Administration and Defense; Compulsory Social Security

(continued overleaf)

- M Education
- N Health and Social Work
- O Other Community, Social and Personal Service Activities
- P Private Households with Employed Persons
- Q Extra - Territorial Organisations and Bodies
- R Insufficient information to classify.

**Self-employed/employee** : in general you should accept the respondent's answers, but if there is any doubt you should try to find out how they are described for Income Tax purposes, if applicable; the nature of the National Insurance contribution is a less important indicator.

- note that people working as mail-order agents, pools agents, baby-sitters, child minders, etc., are usually classed as 'self-employed'.
- it is possible to be self-employed but to work under contract to an employer and be treated as an employee for tax purposes; this occurs in the construction industry, for example. Respondents in this situation should be treated as self-employed.
- GPs are self-employed, but hospital doctors are employees.
- All directors, managers and company owners of Limited Companies are employees, not self-employed. Respondents who give their occupations as company owner, director, etc., should therefore be asked whether it is of a Limited Company.

**Note re: agency employees:** an employee obtaining work through an agency (e.g. secretaries, nurses, etc.) may be either an employee of that agency or an employee of each different company they go to. When probing for occupation and industry establish which is the case, as this will affect answers about length of time with present employer and number of new employee jobs started in the last 12 months. If the person is an employee of the agency, the agency will normally pay part or all of the employee's National Insurance contribution.

The distinction between manager, foreman/supervisor and other employee is an important one, and you should try to distinguish if possible.

'Managers' are generally responsible for long-term planning and have overall control over the workplace, often through the medium of foremen and supervisors.

'Foremen' and 'Supervisors' have day-to-day control of a group of workers whom they supervise directly, sometimes doing some of the work themselves.

Ask or record the answer as appropriate, remembering that job titles can be a useful indication of the level of responsibility but that they can also be misleading; e.g. a 'playground supervisor' supervises children, not employees, and thus should not be coded as a supervisor. Similarly, a stores-manager may be a store-keeper, not an actual manager.

Exclude from the total number of employees:

- any relative who is a member of the respondent's household.
- any partners in a partnership (as they would also be self-employed)

### **Hours of work**

Separate questions are given for employees and those on government schemes and the self-employed.

For **employees and those on government schemes**, please check that they have **not** included any paid or unpaid overtime in their estimate of hours worked.

For the **self-employed**, ask about the total hours they work in their main job. Most self-employed people don't think of themselves as working any overtime, and so for all self-employed we want to record their total hours.

The following points should be noted:

- If a person has started a new job in the reference period, the usual hours should relate to what the person expects them to be in the future.
- In the case of people who are 'permanently on call', make a full note of the circumstances and probe for the total hours usually worked when on call (excluding overtime) and enter this number of hours in the coding column.
- If the hours worked vary or the work is intermittent (e.g. casual workers) try to obtain the weekly average over the past few months
- For teachers you should accept the answer given, which will almost always be in excess of the 'normal' 27 or 28 hours.
- If the respondent has more than one job, this relates to the main job only.

On the question relating to the length of time that a respondent has been in his/her job if the respondent has worked on and off for his/her present employer, ignore all previous spells of employment and code only the length of time in the current spell.

In the question dealing with how long the respondent has been out of work but wanting work we want to know the total amount of time that the respondent has been unemployed and actually looking for work, including any time the respondent was temporarily sick as well as time spent waiting to take up a job.

**NB:** that the period of 'wanting work' cannot start before the end of the last job, even if it was only a temporary 'fill-in' job. It may, however, start at any time after leaving the previous job - e.g. a person may have been out of work for 10 years but looking for work only in the last 3 months. Similarly, the current period of unemployment must have started since any Government training course e.g. Jobskills, etc., was attended.

#### **4.2.6 INCIDENCE OF COMMON CONDITIONS**

##### ***Blood***

Doctors may use a variety of euphemisms to describe high blood pressure, so code as "higher than normal" anything such as slightly raised, moderately raised, a little high etc.

We are only interested in blood pressure measurements taken by a doctor or nurse. We do not want to know if people had their blood pressure taken by eg a fitness assessor at the sports centre, a machine at the chemist, a physiotherapist, a dietician, or any self-testing. It is only medical testing in which we are interested.

##### ***DocTold***

At these questions we are trying to find out whether the condition was medically diagnosed. If the respondent had the condition diagnosed when still a small child, then it might be the respondent's parents who were informed of the diagnosis rather than the actual respondent. This should still be coded "Yes".

##### ***Pasttrob etc.***

Refers to the actual condition or event, not to after effects. Angina and other heart trouble is counted as continuing during the previous 12 months if the person has had the symptoms or if they have continued to have treatment for the condition.

##### ***Whystop***

If the respondent has stopped taking medication on several occasions, take the last occasion. It is known that many people do not take medicines that are prescribed for them. First, be sure who decided that the respondent should stop (a medical advisor or the respondent) and then code why.

##### ***Pastpain***

If the respondent questions what is meant by 'severe' back pain, say: "Have you had back pain that you felt was severe during the past 12 months".

##### ***All***

Here again the informant must decide if a pain, swelling or stiffness is important enough to mention. *Doesit* sorts out those who have the most limiting problems.

#### 4.2.7 GHQ12, SOCIAL SUPPORT, - (Self Completion)

These are 2 standard sets of questions, which have to be asked in this form. They are designed for self-completion.

##### **Why is this module self-completion via the lap-top?**

Self-completion via the laptop is a way of getting reliable data from respondents when modules cover sensitive topics. Because no one else can see the answers the respondent gives they can often admit to things that they would not want to say out loud with someone else in the room during the interview. It also avoids any embarrassment they might feel giving an honest answer to a sensitive question.

In most cases offering self-completion on the laptop will be quite straightforward as people are accustomed to using laptops/PCs at work or at home, as well as computerised toys. In the previous Health and Social Wellbeing survey we found that the large majority of persons, including many of the elderly, did not mind using the laptop. Most of the remaining used the question and answer booklets described below.

##### **Practice questions**

Once the respondent has agreed to do the self-completion via the laptop, hand the laptop to them and work through the first few practice questions with the respondents to make sure that they understand how to answer the questions, including “press 1 to continue”.

**Make sure that you have stuck your red dot onto the ENTER key. These dots are sent with the Field materials and should be stuck on BEFORE you go into the field.**

If the respondent is having any difficulty in answering or does not understand a question, just ask him/her to choose the answer that is closest to being true for him/her.

##### **If refuses or unable to use laptop**

If the respondent prefers not to use the computer, explain that he/she can use the **question and answer booklet** instead. The booklet is a bit like a show card, except it includes the questions as well as the usual answer categories.

To use the booklet, **simply read out the question number** and ask the respondent to tell you the number next to his/her chosen answer, you then enter the appropriate answer on the computer. The questions are numbered so you can take the respondent through the booklet question by question. If the respondent is using the computer and gets tired of it part-way through, you may switch to using the booklet. **Note, no answers are to be written on the question and answer booklet by the respondent.**

Only as a last resort should you ask the questions out loud, for example, if the respondent cannot see to read them. In such a situation you will be asked to give the reason a self-completion method was not used.

When you are unable to see respondents on their own, e.g. a 16 year old with parents present, try to sit beside or near to the respondent so that the lap-top screen or the cards can only be seen by you and him/her.

#### **4.2.8 Smoking and Drinking**

This section is completed by everyone, however due to the potentially sensitive nature of the questions, it is offered as self completion for those respondents aged 16 and 17, to be completed on the computer, or alternatively using the self completion form. Within the drinking section, the following points need to be noted:-

##### **Shndy & Beerpint:**

Ensure that the respondent considers pints of these beverages and not bottles.

##### **Spirits:**

The problem here arises from the fact that people who drink at home may pour themselves measures of spirits which are larger than those served at a public house. It is important to try to get across the idea of an optical measurement of a spirit.

##### **Popwek:**

Alcopops are considered to be drinks like hooch, bacardi breezer, Smirnoff ice etc.

#### **4.2.9 PARENTING**

These sections should be asked of the person best able to answer questions about the children in the household, often the children's mother. If that person is not available when you first call and if there is some doubt that you will be able to interview her/him, complete the section with another adult, such as the father, or another responsible adult (at least 20 years old). You should be able to judge if this person could complete the section.

But if you are able to interview the most appropriate person later, complete the section with him/her. If necessary, explain that you are going through the section again because they might be able to answer questions about the children a bit more easily than the first.

#### **4.2.10 CONTRACEPTION AND SEXUAL HEALTH - (Self Completion)**

The self completion questionnaire will only be asked of persons aged 16 – 44. Some of the questions are very similar to the Contraception questions asked in the CHS

survey every 2 or 3 years. In addition there are a few question on sexual health and behaviour, which have been asked previously in a GB survey of sexual attitudes and behaviour.

It is being carried out because of concern for important health issues like health and sex education, family planning and infertility and the prevention of sexually transmitted diseases (such as AIDS). The information will also be used to help plan ahead for medical services relating to family planning and infertility and even sex education.

Due to the sensitive nature of the questions asked in this section, self completion is the only approach to be taken. **It is important that you try to encourage the respondent, as far as possible, to use the computer for self completion.**

If they do not wish to use the computer then use the self completion paper questionnaire included in your survey material. **It is important that you remove the questionnaire from the brown envelope in the presence of the respondent and after completion place the questionnaire back in the envelope again.** The completed questionnaire must then be keyed onto your computer at a later time, preferably later that day in your own home, the completed paper questionnaire can then be returned to the office with the serial number on the cover page. If the person cannot use the paper version of the questionnaire move on to the final classificatory questions.

The feedback from the pilot survey conducted at the end of last year suggested that respondents were keen to complete this section and generally were only too willing, were possible, to use the lap top as a means of self completion.

**PLEASE NOTE THAT SELF COMPLETION, EITHER THROUGH THE COMPUTER OR BY PAPER QUESTIONNAIRE IS THE ONLY APPROACH TO BE TAKEN, THE INTERVIEWER IS NOT TO READ OUT ANY OF THE QUESTIONS IN SEARCH OF AN ANSWER FROM THE RESPONDENT.**

### **Introduction to the section**

An introductory paragraph explaining the purpose of these questions is included at the beginning of the section on your computer. You may modify or adapt it, if you wish, to suit whatever you find works best. Obviously we are aware that these are quite sensitive questions. However, as they are self completion you should approach this section, its introduction, and the offering of the self completion just as you did the other self completion sections. Please remember the other self completions also contain sensitive questions and almost all respondents will answer these by self completion. It is also worth noting that we have had little problem asking sensitive questions on contraception in Northern Ireland. Indeed in the CHS many of the respondents were happy to answer the contraception questions on a face to face basis even though they were offered the option for self completion.

Above all it will be your own approach that is important. The CHS and similar GB surveys have clearly shown that respondents tend to follow the style set by the interviewer: if **your** approach is open, confident, relaxed, matter of fact,

unembarrassed and formal but friendly, respondents are likely to react positively in the same way and get on with completing the self completion.

These questions have been included at the end of the questionnaire to avoid a great loss of information if a person does refuse. If a respondent indicates they would prefer that that these questions are not asked of other household members, you should agree with this and indicate that they will not be asked. This should be recorded on the computer.

### **Why people aged 16-44? Why not older people?**

Earlier research in GB and other medically based information indicate that most of the health issues that this section is concerned with affect mainly people in the younger age groups of the population. It is *not* because we assume that there is little sexual activity after this age: we know that is not the case!